



Date
Tracking Number

PERMIT EXTENSION REQUEST

Property Address _____ Permit Number _____

APPLICANT INFORMATION

Applicant Identity: Owner Lessee Contractor Architect Engineer

Mark all that apply Other _____

Name _____ Phone _____

Email _____

EXTENSION INFORMATION

Reason for extension request:

Any changes to the ownership, architect, or other related entities listed on the original permit application?
 Yes No List changes:

What work has been started?

What work is remaining?

Are there any new contractors and/or contracts for the work need for completion?
 Yes No If yes, updated contract and other documents are included with this request form:

Fees will be calculated for the extension once it is approved. The fees are based on \$65 per 180 days, plus a percentage of increased construction value, if costs have increased since the previous application.

ACKNOWLEDGMENTS

I understand that this extension request will not be accepted or processed without current photos of the entire property, including exterior: front, back, left, and right; and interior: all rooms included in scope of work.