

DEPARTMENT OF HEALTH  
**CITY OF NEW ORLEANS**

LA TOYA CANTRELL  
MAYOR

GILBERT MONTAÑO  
CHIEF ADMINISTRATIVE OFFICER

JENNIFER AVEGNO, MD  
DIRECTOR OF HEALTH

CHANTELL REED, MSHCM  
DEPUTY DIRECTOR OF HEALTH

**CITY OF NEW ORLEANS HEALTH DEPARTMENT**  
**GUIDELINES FOR COVID-19 REOPENING — MODIFIED**  
**PHASE THREE**

**April 9, 2021**

**I. PURPOSE**

Mayor LaToya Cantrell issued a “Mayoral Proclamation to Further Promulgate Emergency Orders During the State of Emergency Due to COVID-19” (“Mayoral Proclamation”) on May 15, 2020, which allows the City of New Orleans to enter into a phased reopening of businesses following a two month Stay at Home Mandate. These phases will continue to prohibit certain activities in the interest of public health and to prevent the further spread of the SARS-CoV-2 virus. The New Orleans Health Department provides this document to aid in the interpretation and implementation of the May 15, 2020 Mayoral Proclamation and to provide additional guidance and mandates for residents and businesses in the City of New Orleans.

**II. FACTUAL BACKGROUND**

SARS-CoV-2, the virus that causes Coronavirus 2019 Disease (“COVID-19”) is a communicable respiratory disease that can be easily transmitted especially in group settings. It is believed to be spread easily amongst the population by various means of exposure, including person to person transmission and attaching to surfaces for prolonged periods of time. Due to the contagious nature of the virus and emerging scientific evidence regarding transmission, non-pharmacological interventions are indicated to slow the spread of the virus, such as physical and social distancing, increased sanitation protocols, and use of personal protective equipment as much as possible while in public. Slowing transmission through these measures safeguards public health and safety, protects the most vulnerable populations that have been disproportionately affected by COVID-19, and protects the ability of health care providers to avoid surge conditions in response to an influx of patients. As a novel virus, there is a limited scientific understanding of this virus, and measures specific to reducing harm from COVID-19 must be guided by sound evidence-based research as it emerges. One known proven way to slow transmission is to limit interactions among people to the greatest extent practicable through non-pharmacological interventions such as those described above.

Due to the direct and definitive threat to public health and safety from COVID-19, Mayor LaToya Cantrell has taken emergency actions to mitigate the effects and prevent further deaths and illness for the people of the City of New Orleans from COVID-19. On March 11, 2020, Mayor Cantrell filed a “Mayoral Proclamation of a State of Emergency Due to COVID-19,” which allowed Mayor Cantrell to exercise the emergency authorities provided to the Mayor in La. R.S. 29:727, and in coordination with state and federal agencies, to thoroughly prepare for and respond to the COVID-19 emergency. Following the dramatic increase in the number of positive cases in New Orleans, from one (1) case on March 9, 2020 to seventy-five (75) cases and two deaths in Orleans Parish as of March 15, 2020, Mayor Cantrell filed the March 16, 2020 Mayoral Proclamation to impose restrictions on public and private gatherings, to close businesses where large gatherings routinely occur, and to limit restaurant operations to take out and delivery. On April 16, 2020, there were 5,847 positive cases and 302 deaths due to COVID-19; therefore, Mayor Cantrell extended the Mayoral Proclamation due to the continued high number of new cases and deaths.

On May 15, 2020, Mayor Cantrell issued a Mayoral Proclamation to Further Promulgate Emergency Orders During the State of Emergency Due to COVID-19, which extends the April 15th restrictions until Health Department guidance provides otherwise. The Proclamation directs the Department of Health to promulgate temporary regulations to introduce a phased approach to easing the restrictions in place, with flexibility provided to the public health professionals to immediately respond in real time and adjust restrictions if necessary with adjustments based on public health data, guidance of the CDC and State health department, or applicable law.

### III. PUBLIC HEALTH MILESTONES

As of May 15, 2020, the City of New Orleans had met the public health milestones for entering a phased reopening process as described by evidence-based guidance for jurisdictions and health departments issued by the World Health Organization, White House, Centers for Disease Control and Prevention (CDC), and Johns Hopkins University. This guidance identifies when it may be safe to enter a phased easing of restrictions, which allows the reopening of some businesses during the COVID-19 emergency. It requires jurisdictions to meet the following four public health milestones in order to enter a phased reopening process. The four public health milestones and thresholds are currently defined as follows.

#### **Sustained decrease in number of new cases**

Jurisdictions must see a downward trajectory of documented cases within a 14 to 21-day period. The New Orleans Health Department will continue to monitor new positive cases to determine the need to reissue restrictions if cases increase above 50 per day (averaged over at least 3 days) or consecutive increase in cases for more than 5 days. The positivity rate showing the percent of new cases over the total number of tests reported and the R0 which shows the transmission rate will also be factors to consider. The positivity rate should fall below 5% and R0 should remain at or below 1.0. As of April 9, 2021, the case counts, transmission rate and positivity rate have all been in a decline for over 9 weeks. Case counts are below 50 cases per day, the positivity rate is under 1%, and the transmission rate is well below 1.0.

**Consistently testing at 4-5% of population**

Jurisdictions must be able to test 4-5% of their population over the course of a month to ensure that all symptomatic individuals have access to testing, and that the number of new cases is representative of the disease spread within the community and not a result of diminished testing capacity. The City of New Orleans continues to have high rates of testing through healthcare providers and community-based testing locations. The number of tests completed will be monitored by the New Orleans Health Department to ensure that testing remains at this capacity of at least 15,000 per month. Across New Orleans, there have been over 1,000 tests per day since July 2020.

**Adequate staffing for contact tracing**

In order to isolate and identify exposure of close contacts, the Louisiana Department of Health will need to increase their ability to implement contact tracing. As of June 8, 2020, there were over 600 individuals able to provide contact tracing in Louisiana and this number is expected to grow to 700 individuals. The number of contact tracers is based on the ability to contact all new positive cases within 24 hours of LDH receiving the test results. The New Orleans Health Department will work with LDH to determine the levels of contact tracing necessary and provide assistance if necessary.

**Adequate healthcare system capacity**

Healthcare systems, especially hospitals, must be able to care for all COVID-19 and non-COVID-19 patients without using surge capacity. The New Orleans Health Department utilizes data from regional hospitals and LDH to monitor hospitalization rates and availability of hospital beds, intensive care unit (ICU) beds, ventilators, and personal protective equipment supplies.

The City of New Orleans continues to meet all public health milestones and has vaccinated over 37% of the population with the COVID-19 vaccine. Therefore, the New Orleans Health Department is extending the hours for alcohol sales. These restrictions will be effective as of April 9, 2021 at 6:00 P.M.

#### **IV. REOPENING MODIFIED PHASE THREE: MANDATES FOR RESIDENTS AND BUSINESSES IN THE CITY OF NEW ORLEANS**

**General Directives to All Individuals and Businesses**

Pursuant to the May 15th Mayoral Proclamation to Further Promulgate Emergency Orders During the State of Emergency Due to COVID-19, the New Orleans Health Department provides the following general directives to all individuals and businesses to best mitigate the further spread of COVID-19 in New Orleans. The CDC advises the best way to prevent the spread of the illness is to avoid being exposed to the virus, so individuals and businesses should follow these directives to the maximum extent feasible, effective April 9, 2021.

- All residents and visitors to the City of New Orleans should take personal responsibility to prevent the further spread of COVID-19, including but not limited to, remaining in their homes whenever possible and avoiding gatherings;

- Individuals who are considered high risk for complications due to COVID-19, such as the elderly and people with pre-existing health conditions should remain at home unless accessing essential services;
- Individuals should maintain social distancing of at least six feet from other (non-household) individuals, wash hands with soap and water for at least 20 seconds as frequently as possible or use hand sanitizer, and avoid shaking hands;
- Individuals over the age of 2 and without breathing complications (i.e. use of oxygen) should wear a face covering at all times when in public or with people from another household, unless performing outdoor recreation or athletic competition with proper social distancing;
- Employers in the City of New Orleans should take all necessary steps for employees to work remotely or from home;
- Businesses not considered essential service providers should have the least number of employees on premises necessary to continue minimum basic operations and must comply with all safety requirements as set forth herein;
- Movement around the City should be limited to only that necessary for travel to and from authorized businesses, accessing essential services, and for personal recreation (i.e. walking, biking, and running), with strict adherence to social distancing guidelines;
- Live entertainment is only allowed following the rules set forth on pages 16-20.

### **Specific Directives: Gathering Size, Essential Businesses, Mandatory Closures**

Pursuant to the May 15th Mayoral Proclamation to Further Promulgate Emergency Orders During the State of Emergency Due to COVID-19, the New Orleans Health Department further provides the following specific directives and guidance to best mitigate the further spread of COVID-19 in New Orleans, **effective April 9, 2021:**

1. As defined by the Center for Disease Control and Prevention (“CDC”) and adopted by the City of New Orleans, a gathering refers to a planned or spontaneous event, indoors or outdoors, with a small number of people participating or a large number of people in attendance such as a community event or gathering, concert, festival, conference, parade, wedding, or sporting event. The City of New Orleans further considers gatherings to include any time when members of different households congregate for any reason not otherwise set forth in these guidelines. All indoor public and private gatherings shall be limited to 150 individuals and outdoor public and private gatherings shall be limited to 250 individuals. All individuals in indoor and outdoor gatherings must wear masks. While attending such gatherings, individuals who do not live in the same household must maintain six feet in distance between themselves. Individuals who live in the same household are not required to maintain social distancing between themselves.
2. The following essential businesses and institutions shall be allowed to remain open or reopen **effective April 9, 2021**, if they follow the Mandatory Safety Requirements below:
  - Healthcare operations;
  - Public safety, emergency response, and first responders;
  - Any establishment engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supplies, fresh meats, fish and poultry, and any other household consumer products (such as cleaning and personal care products), including stores that

- sell groceries and other non-grocery products, such as products necessary to maintain the safety, sanitation, and essential operation of residences;
- Food cultivation, including farming, livestock, and fishing;
  - Businesses that provide food, shelter and social services and other necessities of life for economically disadvantaged or otherwise needy individuals;
  - Businesses necessary for required construction and/or infrastructure projects; ports and maritime, railroads, solid waste collections and removal; utilities; on- and offshore energy production, energy transmission, refineries and chemical plants, pipeline and telecommunication systems;
  - Newspapers, television, radio and other media services;
  - Banks and related financial institutions;
  - Hardware stores;
  - Any other service providers who provide services that are necessary to maintaining the safety, sanitation and essential operation of businesses or residents (e.g. plumbers, electricians, exterminators, security personnel);
  - Businesses providing mailing and shipping service, including post office boxes;
  - Educational institutions – including public and private K-12 schools, colleges, and universities – for the purpose of facilitating distance and in-person learning, while following Louisiana Department of Health and Department of Education guidance, or performing essential functions, provided that social distancing requirements are maintained to the greatest extent possible;
  - Laundromats, dry cleaners and laundry service providers;
  - Businesses that supply product needed for people to work from home;
  - Businesses that supply other essential businesses with support or supplies necessary to operate
  - Businesses that ship or deliver groceries, food, goods or services directly to residences
  - Airlines, taxi, and other private transportation providers providing essential transportation services;
  - Home-based care for seniors, adults or children;
  - Residential facilities and shelters for seniors, adults and children;
  - Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated services; and
  - Childcare facilities, provided that social distancing is maintained to the greatest extent possible.
3. All businesses and institutions other than those that are essential or have been explicitly listed below as exempt shall remain closed, including but not limited to the following:
- a. Second Lines and Parades
  - b. Dance clubs
  - c. Block Parties

**Mandatory Safety Requirements for all Businesses and Institutions Allowed to Operate During Reopening Modified Phase Three, Effective April 9, 2021**

All businesses and institutions allowed to operate during Reopening Modified Phase Three, effective April 9, 2021, must implement and comply with the following Mandatory Safety Requirements in order to limit interactions among individuals and limit virus transmission:

- All exempt businesses and institutions (this does not apply to essential businesses) must register on the Louisiana State Fire Marshal website ([opensafely.la.gov](https://opensafely.la.gov)) to receive sector-specific guidelines for reopening and a certificate of Acknowledgement of Registration, which must be posted at all entrances, so it is visible before entering the premises;
- All businesses and institutions must prohibit individuals from entering the premises if they have symptoms of illness; must require that all customers, clients, and visitors wear face coverings while indoors or on the premises; should, to the extent feasible, have unused face coverings in stock to provide customers who do not have face coverings upon entry; and must post signage at all entrances clearly indicating such requirements and prohibitions;
- All essential and exempt businesses should take measures to prevent gatherings of employees, customers, visitors, and any other individuals while operating, to the maximum extent feasible. Loitering outside of any essential service providers or open businesses shall be prohibited;
- When working inside, doors and windows should be opened to promote air flow to the greatest extent possible and the number of people occupying a single indoor space should be limited according to sector-specific social distancing guidelines from the State Fire Marshal;
- When two or more people are occupying a vehicle for work related purposes, they must wear face coverings;
- All workers must have easy and frequent access to soap and water or hand sanitizer during the duration of work, and frequent handwashing or hand sanitizing is required, including before entering and leaving job sites;
- All common spaces and equipment, including bathrooms, frequently touched surfaces and doors, tools, equipment, and vehicles must be cleaned and disinfected at the beginning, middle, and end of each shift and, if possible, prior to each transfer from one person to another;
- All workers must wear face coverings over their nose and mouth when in the presence of others or food;
- A translucent shield or "sneeze guard" should be provided for retail cashiers, when applicable (the presence of this shield does not replace the need to wear a face covering);
- Congregation of workers is prohibited, and all common areas, such as break rooms and cafeterias but excluding restrooms, shall be closed;
- If the nature of an employee's work or the work area does not allow employees to safely consume meals in the workspace, an employer may designate a common area or room where meals may be safely consumed, provided the following conditions are met:
  - Occupancy shall be limited to ensure that social distancing of at least 6 feet between all employees;
  - Hand washing facilities and/or hand sanitizer shall be immediately available at the entrances of a designated common area or room;
  - Employees shall be required to wipe down the area prior to leaving, or there shall be cleaning of the area at regular intervals throughout the day;
  - At the entrances of a designated common area or room the employer shall clearly post the policy limiting the occupancy of the space, and the minimum social distancing, hand washing/hand sanitizing, and cleaning requirements;

- Workers shall not report to, or be allowed to remain at, a work or job site if sick or symptomatic (with fever higher than 100.4°F/38.0°C, cough, and/or shortness of breath, diarrhea, or any other symptom suggestive of COVID-19);
- Non-symptomatic COVID-19 positive workers are not allowed on site, and any workers who have contact with a worker or any other person who is diagnosed with COVID-19 are required to quarantine for at least 10 days, or according to the CDC’s test-based quarantine strategy;
- Individuals who have tested positive can be allowed to return to work if they have not had symptoms for at least 3 days and at least 10 days have passed since their symptoms began or their test result was positive, if asymptomatic;
- To the extent feasible, prior to the start of each work shift, pre-screening or a survey shall be required to verify each employee has no symptoms of illness (fever, cough, and/or shortness of breath), including temperature checks when feasible;
- To the extent feasible, employers should be considerate of employees with pre-existing morbidities or health conditions;
- All workers must observe strict social distancing of at least six feet while on the job, unless noted, and should refrain from touching their faces; and
- Service and sales of alcoholic beverages, whether for consumption on- or off-premises, including packaged alcohol sales, shall only occur between the hours of 8 a.m. and 11 p.m. in the French Quarter and Central Business District, which shall be defined to include all areas bounded by the Mississippi River, the center line of Esplanade Ave., the center line of Rampart St., and the center line of Common St.

#### **Additional Requirements for Certain Exempt Businesses and Institutions**

Certain businesses and institutions that do not provide essential services are exempt during Reopening Modified Phase Three, effective **April 9, 2021**, and will be allowed to reopen. The following exempt businesses and institutions must comply with the Mandatory Safety Requirements above and the Louisiana State Fire Marshal guidelines for their sector in addition to the following requirements:

- **Retail stores** shall be allowed to open at 75% of permitted occupancy while following all State Fire Marshal guidelines for “Shopping and Retail.”
  - Food courts must follow fast food restaurant guidelines.
  - Curb-side pickup and online shopping are highly encouraged.
  - Face coverings and maintaining social distancing of six feet are required at all times.

Retail Stores must also follow the additional restrictions required by the City of New Orleans listed below:

- Service and sales of alcoholic beverages, whether for consumption on or off-premises, and including packaged alcohol sales, shall only occur between the hours of **6 a.m. and 1 a.m.** in the French Quarter and Central Business District, which shall be defined to include all areas bounded by the Mississippi River, the center line of Esplanade Ave., the center line of Rampart St., and the center line of Common St.

No more than 15 individuals may sit at one table.

- **Restaurants** shall be allowed to open at 75% of indoor permitted occupancy and 100% of outdoor permitted occupancy while following the State Fire Marshal guidelines for “Restaurants Cafes Bars.” State guidelines include but are not limited to the following restrictions:

- Tables must be arranged to keep parties at least six feet apart or by installing 6-foot high partitions between tables.

Restaurants must also follow the additional restrictions required by the City of New Orleans listed below:

- Food service establishments licensed as standard restaurants under the CZO that provide table service will be required to utilize a reservation system to track names and phone numbers of customers, keep this information for 21 days, and provide it to LDH if requested for contact tracing purposes.
  - Restaurants licensed as fast food, specialty restaurants, or carry-out restaurants, or standard restaurants where patrons order food from a counter, must designate areas for ordering that are at least six feet apart. These areas should be clearly marked on the floor for customer convenience. Marks should also indicate six foot distances between patrons waiting in line to order.
  - Patrons must wear masks unless actively eating or drinking.
  - Private events must adhere strictly to the guidelines, guidance from the State Fire Marshal, and the gathering size limits.
  - Takeout and delivery are highly encouraged.
  - Restaurants are required to prohibit customers from loitering outside of the premises if such customers are not practicing social distancing or wearing masks. Restaurants that fail to prohibit such loitering may be prohibited from offering take-out services.
  - No more than 10 individuals may sit at one table.
  - Bar areas and bar counters at restaurants shall be used for seating/serving purposes only and shall not allow for social gatherings. Service may include food or drink.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
  - Indoor live entertainment is only allowed with a capacity of 50% (maximum of 250 seated patrons) and following the rules set forth on pages 18-21.
  - Outdoor live entertainment is only allowed following the rules set forth on pages 18-21.
- **Bars without a state AR-Conditional permit** shall be allowed to open for indoor seating at 50% capacity and outdoor seating to 100% capacity (maximum of 250 seated patrons), and are allowed to sell alcoholic beverages through drive thru, takeout or curbside pickup and must follow the State Fire Marshal guidelines for “Restaurants Cafes Bars.” State guidelines include but are not limited to the following restrictions:
    - Customers must be seated for table service and stay seated.
    - Tables must be arranged to keep parties at least six feet apart.
    - Bar games, including but not limited to pool, darts, shuffleboard and cornhole, are allowed with the following rules:
      - All players are to remain seated when not actively playing. Seating must be socially distanced and following all State Fire Marshal rules for seating.
      - Face coverings must be worn by all players actively taking their turn.



- Players actively taking their turn shall not be in possession of food or beverage and no beverage service shall be provided to anyone actively playing
- Placement of all playing equipment, including but not limited to tables, boards, targets, and arcade machines shall allow for social distancing.
- Playing surfaces shall be sanitized between each game where the players involved change.
- Shared items such as pool sticks, pool balls, pool cue, darts and bean bags shall be thoroughly cleaned and disinfected between each customer use.

Bars without a state AR-Conditional permit must also follow the additional restrictions required by the City of New Orleans listed below:

- Bars are required to prohibit customers from loitering outside of the premises if such customers are not practicing social distancing or wearing masks. Bars that fail to prohibit such loitering may be prohibited from offering take-out services.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m. All bars must be closed by 1 a.m. Therefore, the hours of permissible operation shall be 6 a.m. to 1 a.m.
  - Bars shall utilize a reservation system to track names and phone numbers of customers, keep this information for 21 days, and provide it to LDH if requested for contact tracing purposes.
  - Bars serving carry-out orders must designate areas for ordering that are at least six feet apart. These areas should be clearly marked on the floor for customer convenience. Marks should also indicate six foot distances between patrons waiting in line to order. Items sold through carry-out shall not be consumed on-premises.
  - Live entertainment is allowed only with a capacity of 50% (maximum of 150 seated patrons) following the rules set forth on pages 18-21.
  - Dance clubs are prohibited.
  - No more than 10 individuals may sit at one table.
  - Bar areas and bar counters at restaurants shall be used for seating/serving purposes only and shall not allow for social gatherings. Service may include food or drink.
  - Face coverings are required at all times for employees and customers except while actively eating or drinking.
  - Customers must be 21 or older to enter.
- **Bars or other establishments with a state AR-Conditional permit** may operate as standard restaurants under these guidelines, regardless of their use designation by the city of New Orleans. These establishments must adhere to all of the restaurant guidelines set forth herein and in the Comprehensive Zoning Ordinance.
  - **Breweries, Microbreweries, Distilleries and Microdistilleries** shall be allowed to open with social distancing at 50% indoor capacity and 100% of outdoor permitted occupancy (maximum of 250 seated patrons) and they must follow the State Fire Marshal guidelines for “Restaurants Cafes Bars.”
- State guidelines include but are not limited to the following restrictions:
- Customers must be seated for table service and stay seated.
  - Tables must be arranged to keep parties at least six feet apart.

- Bar games, including but not limited to pool, darts, shuffleboard and cornhole, are allowed with the following rules:
  - All players are to remain seated when not actively playing. Seating must be socially distanced and following all State Fire Marshal rules for seating.
  - Face coverings must be worn by all players actively taking their turn.
  - Players actively taking their turn shall not be in possession of food or beverage and no beverage service shall be provided to anyone actively playing.
  - Placement of all playing equipment, including but not limited to tables, boards, targets, and arcade machines shall allow for social distancing.
  - Playing surfaces shall be sanitized between each game where the players involved change.
  - Shared items such as pool sticks, pool balls, pool cue, darts and bean bags shall be thoroughly cleaned and disinfected between each customer use.

Breweries, Microbreweries, Distilleries and Microdistilleries with LDH Food Permits must also follow the additional restrictions required by the City of New Orleans listed below:

- Breweries, Microbreweries, Distilleries and Microdistilleries with LDH Food Permits are required to prohibit customers from loitering outside of the premises if such customers are not practicing social distancing or wearing masks. Those that fail to prohibit such loitering may be prohibited from offering take-out services.
- Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m. All breweries, microbreweries distilleries, and microdistilleries must be closed by 1 a.m. Therefore, the hours of permissible operation shall be 6 a.m. to 1 a.m.
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- Breweries, Microbreweries, Distilleries and Microdistilleries with LDH Food Permits shall utilize a reservation system to track names and phone numbers of customers, keep this information for 21 days, and provide it to LDH if requested for contact tracing purposes.
- Breweries, Microbreweries, Distilleries and Microdistilleries with LDH Food Permits serving carry-out orders must designate areas for ordering that are at least six feet apart. These areas should be clearly marked on the floor for customer convenience. Marks should also indicate six foot distances between patrons waiting in line to order. Items sold through carry-out shall not be consumed on-premises.
- Live entertainment is allowed only with a capacity of 50% (maximum of 150 seated patrons) following the rules set forth on pages 18-21.
- No more than 10 individuals may sit at one table.
- Bar areas and bar counters at restaurants shall be used for seating/serving purposes only and shall not allow for social gatherings. Service may include food or drink.
- Face coverings are required at all times for employees and customers except while actively eating or drinking.
- Customers must be 21 or older to enter.
- **Adult Live Performance Venues** shall be allowed to open following all rules for bars under these guidelines provided that they have obtained a certificate of registration from the Department of Safety & Permits. Certificates of registration allow the City to review health and safety plans from businesses before they are permitted to operate in order to

ensure safe operation for patrons and employees. These certificates may be applied for online or through email at [specialevents@nola.gov](mailto:specialevents@nola.gov).

- There may only be one performer per stage. Stage and poles must be sanitized between performers.
  - All patrons must be seated and served via table service.
  - All patrons must be at least 6 ft from the stage or performers must be 6 feet from the edge of the stage. If performers are to remain 6 feet away from edge of the stage, there must be markings on the stage so the performers do not cross that line. Performers and patrons must stay 6 feet apart at **all** times.
  - All patrons, employees and performers must wear face coverings unless actively eating or drinking.
  - Private table dances are allowed if the performer is on a table and 6 feet from the patron. Lap dances and other forms of private dances are prohibited.
  - Private rooms, champagne rooms, back rooms, and any room not open to the public are prohibited. All rooms where performances occur should have a safety officer at all times. The safety officer's role is to ensure that all COVID-19 guidelines are being followed and this individual may not have any other role.
  - Patrons may not provide tips directly to performers. The business must provide options for touchless tipping including tip jars and cashless tip payments.
  - Dressing rooms can be opened at 25% capacity with social distancing. Surfaces should be sanitized regularly.
- **Salons, Barber Shops and Tanning establishments** shall be allowed to open at 75% of permitted occupancy while following the State Fire Marshal guidelines for "Salons Barbers Tanning." State guidelines include but are not limited to the following restrictions:
    - Chairs must be arranged to keep people at least six feet apart.
    - Employees must maintain strict PPE usage as defined by the State Fire Marshal.
    - Gloves must be worn and changed between customers.

Salons, Barber Shops and Tanning establishments must also follow the additional restrictions required by the City of New Orleans listed below:

    - Face coverings are required at all times for employees and customers.
    - Interior gathering spaces or waiting areas cannot be used.
    - Services must be tracked using a reservation system to track names and phone numbers of customers, keep this information for 21 days, and provide it to LDH if requested for contact tracing purposes.
  - **Personal Care, Tattoo, Massage and Esthetician Services** shall be allowed to open at 75% of permitted occupancy while following the State Fire Marshal guidelines for "Tattoo Massage Esthetician." State guidelines include but are not limited to the following restrictions:
    - Chairs must be arranged to keep people at least six feet apart.
    - Employees must maintain strict PPE usage as defined by the State Fire Marshal.

Tattoo, Massage and Esthetician Services must also follow the additional restrictions required by the City of New Orleans listed below:

    - Interior gathering spaces or waiting areas cannot be used.
    - Face coverings are required for employees and customers at all times.

- Services must be tracked using a reservation system to track names and phone numbers of customers, keep this information for 21 days, and provide it to LDH if requested for contact tracing purposes.
- **Houses of Worship** shall be allowed to open for services at 75% of permitted occupancy, while following the State Fire Marshal guidelines for “Places of Worship.” Houses of Worship must also follow the additional restrictions required by the City of New Orleans listed below:
  - Online or drive up services are highly encouraged.
  - Scheduled time slots or the use of an appointment or reservation system for services is encouraged.
  - Face coverings are required at all times.
  - Interior gathering spaces must be closed.
  - Plans for entrances and exits to reduce gatherings are required, and crowd managers must be in place per State Fire Marshal guidelines.
  - Choirs and live music are allowed with the following rules:
    - Measure performance/practice space to determine the best setup for adherence to social distancing requirements. Limit the size of the choir/band with wind instruments according to spacing availability. Spacing and distancing should not be reduced in order to accommodate more individuals. Consider decreasing choir or band size, potentially alternating weeks for participants if necessary. Consider use of larger facilities as available.
    - Distancing of 6X6 feet is suggested for all performers; 9X6 feet for trombone players. Straight rows will allow for more space between performers than the traditional arch shape. Mark spaces on the floor where performers and stands will be placed. Pre-set chairs and stands when possible. If singing/choir or wind instruments will be employed, assure minimum of 15 feet distance from performers to audience
    - Performers must not share music stands or sheet music. The performance area and materials such as stands should be sanitized after each performance/practice.
    - Choral performers should have their own well-fitted masks which allow for proper vowel formation while keeping the mouth and nose covered. Face shields should not be used in place of a facemask. Face shields are eye protection and should be worn in combination with a facemask.
    - Microphones should not be shared. If shared, cleaning should occur between each use.
    - Instruments should not be shared. If shared, cleaning should occur between each use. Percussion performers must not share mallets without properly disinfecting them.
    - Wind instrument performers should have masks with slits at the mouth to fit mouthpieces for playing their instruments only. At all other times when not playing, the performers should wear a well-fitted mask that covers nose and mouth. Instrument bell covers should be used in all settings. Ideally,

bell covers should be made of nonstretchy material that has a Minimum Efficiency Reporting Value (MERV) of 13.

- **Pool Halls, Bowling Alleys, Skating Rinks, Trampoline Park, Children Indoor Play Centers, Indoor Playgrounds and Arcades** may open at 50% capacity (maximum of 250 patrons) with approval from the State Fire Marshal.
- **Childcare, Early Learning Centers, K-12 School and Summer Programs** shall be allowed to open according to restrictions put forth by the local governing school system, Louisiana Department of Health, Louisiana Department of Education, and other state agencies.
- **Adult Day Cares and PACE programs** shall be allowed to open according to restrictions put forth by the Louisiana Department of Health.
- **Movie Theaters** shall be allowed to open at 75% of permitted occupancy (maximum of 250 seated patrons), while following the State Fire Marshal guidelines for “Movie Theaters.” State guidelines include but are not limited to the following restrictions:
  - Individuals and groups must maintain six feet of distance at all times. Interior gathering spaces cannot be used.
 Movie Theaters must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times for employees and customers except while actively eating or drinking.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
- **Concert and Music Halls with fixed/permanent seating** shall be allowed to open at 75% of permitted occupancy (maximum of 250 seated patrons), while following the State Fire Marshal guidelines for “Movie and other Theaters.” State guidelines include but are not limited to the following restrictions:
  - All attendees shall be seated and remain seated throughout performances.
  - Interior gathering spaces cannot be used.
 Concert Halls, Music Halls and Live Performance Venues must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times for employees and customers except while actively eating or drinking.
  - Live entertainment is allowed following the rules set forth on pages 18-21.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
  - Individuals and groups must maintain six feet of distance at all times. Group seating shall not exceed 10 individuals and should be limited to members of the same household. All seating must be assigned.

- **Museums, Zoos and Aquariums** shall be allowed to open at 75% of permitted occupancy while following the State Fire Marshal guidelines for “Museums Zoos Aquariums.” State guidelines include but are not limited to the following restrictions:
  - Individuals and groups must maintain six feet of distance at all times. Interior gathering spaces cannot be used. Tactile exhibits are prohibited.
 Museums, Zoos, and Aquariums must also follow the additional restrictions required by the City of New Orleans listed below:
  - Admission must be staggered using an appointment system.
  - Face coverings are required at all times.
  - Group tours must be limited to no more than 15 related persons and each tour group must maintain 30 feet between groups.
  
- **Gyms and Fitness Centers** shall be allowed to open at 50% of permitted occupancy and group fitness classes may operate at 50% of capacity with no physical contact, while following all of the State Fire Marshal guidelines for “Fitness Centers and Health Clubs.” State guidelines include but are not limited to the following restrictions:
  - Physical Distancing measures for equipment and exercise areas must be arranged to keep six feet between individuals, such as the use of barriers or closing certain machines.
 Gyms and Fitness Centers must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times.
  - Scheduling and/or a sign-in system is required.
  - On-site sanitation attendants are required.
  
- **Office Buildings and Organizations and Businesses within Office Buildings** shall be allowed to open at 75% of permitted occupancy, while following the State Fire Marshal guidelines for “Business and Organizations.” Office Buildings and Organizations and Businesses within Office Buildings must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times unless alone in an office.
  - Employees that can work remotely should continue to do so. Virtual meetings are highly encouraged.
  - Conference rooms are limited to 15 people with six feet between each person.
  
- **Conference Venues and Meeting Rooms** shall be allowed to open at 50% as long as no food or drinks are being served, while following the State Fire Marshal guidelines for “Businesses and Organizations”. If food and/or drinks are being served, the Indoor Event Venues guidelines must be followed. State guidelines include but are not limited to the following restrictions:
  - Individuals must be able to maintain a six foot distance between each other.
 Conference Venues and Meeting Rooms must also follow the additional restrictions required by the City of New Orleans listed below:
  - Events are limited to timed, seated events. Gathering of unseated individuals are prohibited.

- Trade shows and exhibit spaces are allowed with approval from the State Fire Marshal and the Department of Safety and Permits.
- Face coverings are required at all times.
- **Event Venues, Reception Halls, and Hotel Ballrooms** shall be allowed for gatherings, weddings, and private parties for up to 150 individuals indoors and 250 outdoors, while following the State Fire Marshal guidelines for “Event Venues.” State guidelines include but are not limited to the following restrictions:
  - Individuals must be able to maintain a six-foot distance between each other.
  - Events are limited to timed, seated events.
 Indoor Event Venues must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times except while eating and drinking.
  - Indoor live entertainment is only allowed following the rules set forth on pages 18-21.
  - No buffets or dancing.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
- **Outdoor Events, Amusement Parks, Festival and Fairs** shall be allowed to operate at 50% capacity (cap of 250 patrons), with special event permit, and following the State Fire Marshal guidelines.
  - The event must be fenced-in or within a contained area.
  - The event must cease operation at 11:00p.m. and all attendees are required to depart from the venue.
  - Open-air ride seating arrangements shall allow for six foot distancing between non-related groups.
  - Enclosed rides shall limit occupancy only to related small groups of 6 persons maximum.
- **Libraries** shall be allowed to open at 75% of permitted occupancy while following the State Fire Marshal guidelines for “Libraries.” Libraries must also follow the additional restrictions required by the City of New Orleans listed below:
  - Face coverings are required at all times.
  - Group events shall not have more than 15 individuals with six feet of social distancing between individuals.
- **Community Centers** shall be allowed to open at 75% of permitted occupancy while following the State Fire Marshal guidelines for “Business and Organizations.” Community Centers must also follow the additional restrictions required by the City of New Orleans listed below:
  - Group events are prohibited.
  - Face coverings are required at all time
- **Outdoor Recreation Spaces and Sports Complexes** shall be allowed to open at up to 50% of standing capacity. Larger capacities may be allowed contingent upon approval from

the New Orleans Health Department. Any events taking place in recreation spaces or sports complexes that are not athletic competitions, must obtain a special event permit. All recreation spaces and sports complexes must follow the State Fire Marshal guidelines for “Indoor and Outdoor Sports, Racing.” **Indoor Recreation Spaces and Sports Complexes** shall be allowed to open at up to 25% of standing capacity while following the State Fire Marshal guidelines for “Indoor and Outdoor Sports, Racing.” State guidelines include but are not limited to the following restrictions:

- Individuals must be able to maintain a six foot distance between each other. Events are limited to timed, seated, ticketed events.

Recreation Spaces and Sports Complexes must also follow the additional restrictions required by the City of New Orleans listed below:

- Face coverings are required for all attendees and spectators.
  - Youth and recreational sports must follow the general and sport-specific guidelines put forth by the LHSAA. Collegiate sports must adhere to both City and conference general and sport-specific guidelines.
- **Outdoor Playgrounds, Water Parks, Splash Pads, and Water Play Venues** shall be allowed to open at 50% capacity following the State Fire Marshal guidelines.
  - **Swimming Pools** shall be allowed to open following the State Fire Marshal guidelines for “Swimming Pools and Athletic Facilities.” State guidelines include but are not limited to the following restrictions:
    - There must be a dedicated safety officer to ensure social distancing.
  - **Casinos, Racetracks, and Video Poker Establishments** shall be allowed to open at 50% of permitted capacity with 75% of gaming tables open, while following the State Fire Marshal guidelines. Casinos, Racetracks, and Video Poker Establishments must also follow the additional restrictions required by the City of New Orleans listed below:
    - Face coverings are required at all times except while eating and drinking.
    - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
  - **Walking and Biking Tours** shall be allowed to operate with no more than 21 individuals and each tour group must maintain 50 feet between groups while following the State Fire Marshal guidelines.
    - Individuals must maintain six feet between each other.
    - Face coverings are required at all times.
  - **Carriage Tours** shall be allowed to operate at 100% capacity if pre-booked and all patrons are from the same household. Walk ups or groups with patrons from multiple households may operate at 75% capacity. Tours must follow State Fire Marshal guidelines.
    - Individuals from different households must maintain six feet between each other.
    - Face coverings are required at all times.
  - **Bus Tours** shall be allowed to operate at 75% capacity while following State Fire Marshal guidelines.



- Individuals must maintain six feet between each other.
- Face coverings are required at all times.
  
- All other businesses or organizations that are not listed above but have been approved to reopen by the State Fire Marshal in accordance with a Gubernatorial Proclamation may present their approval by the State Fire Marshal to the Department of Safety and Permits, who shall consult with the Department of Health to confirm compliance with these Guidelines, and may reopen according to the State Fire Marshal requirements provided with their approval. If the Department of Health instead determines that such a business or organization fits within a category of business or organization listed above, such business or organization shall be subject to the requirements for that category listed above.

**Exempt Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries**

Pursuant to the May 15th Mayoral Proclamation to Further Promulgate Emergency Orders During the State of Emergency Due to COVID-19, the Department of Safety and Permits, in conjunction with the New Orleans Health Department, provides the following additional temporary options for outdoor seating to Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries, effective April 9, 2021:

- All Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries as defined in the Comprehensive Zoning Ordinance, shall make every effort to continue to limit their operations to take out and delivery, including the sale of alcohol in accordance with City and State issued permits. Restaurants may provide indoor and outdoor seating to customers only if they operate in accordance with the guidelines from the State Fire Marshal.
  
- All Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries that have a current sidewalk café permit or parklet permit may utilize the spaces covered by the permit, but only if they operate in accordance with the guidelines from the State Fire Marshal and the safety measures herein. Tables shall be arranged in a way to ensure ADA compliance and shall be located no closer than 8’ from the center of the required walking path. Loitering outside of any of these establishments shall be prohibited.
  
- Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries that would like to apply for a sidewalk café permit, or whose sidewalk café permit requires renewal, may apply for a temporary sidewalk use permit without fees. The same is true for businesses seeking to apply for parklet permits. The added value brought to citizens and public health by expanding the availability of outdoor restaurant seating outweighs the fees associated with these applications during the COVID-19 emergency. These temporary sidewalk café permits and parklet permits will be evaluated under the current sidewalk café regulations and parklet standards, as well as for compliance with the guidelines from the State Fire Marshal. All such permits will expire on June 30, 2021, or the expiration date listed on the face of the permit, whichever is later, unless the City determines that an extension of this date is warranted.

- Enforcement of the off-street parking provisions contained in the CZO applicable to Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries is hereby temporarily suspended. Restaurants, Bars, Breweries, Microbreweries, Distilleries and Microdistilleries with off-street parking may use those spaces for outdoor seating, provided they operate in accordance with the guidelines from the State Fire Marshal, the safety measures herein, and all other applicable law. Tables shall be arranged in a way to ensure ADA compliance and shall be located no closer than 8' from the center of any required walking path. Loitering in or near the outdoor seating areas of any of these establishments shall be prohibited. In no way shall this temporary privilege be construed as a permanent right.
- Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m. Sidewalk cafes, parklets, and seating in parking lots shall be considered part of the premises for purposes of this section.

### **Live Entertainment Guidance (effective April 9, 2021)**

Live entertainment for the purposes of the COVID-19 reopening guidelines is defined as: Any one (1) or more of any of the following live performances, performed live by one (1) or more persons, whether or not done for compensation and whether or not admission is charged: musical act, theatrical play or act, including stand-up comedy, magic, dance performances, dance clubs, and disc jockey performances using vinyl records, compact discs, computers, or digital music players when the disc jockey is in verbal communication with the clientele of the establishment. This does not include adult live performances. These guidelines have been created based on the most current recommendations from scientific research institutions.

- **Indoor Live Entertainment** in front of an audience may be performed in restaurants, bars, concert halls, music halls, live performance venues, and event venues following the capacity limits listed above based on the business type. All venues must follow all occupancy capacities and other guidelines as listed for the business type. All venues must obtain a Special Event permit or a Certificate of Registration to allow live entertainment.
  - Provide at least one of the following mitigation measures if singing and/or wind-blown instruments are included in the performance:
    - HVAC system(s) that provides a minimum of 6 air changes per hour (ACH) within the space occupied by the audience and performers. Guidance on calculating this rate can be found at [opensafely.la.gov](https://www.opensafely.la.gov).
    - Direct air flow towards the performers/stage and away from the attendees at a minimum rate of 2,000 Cubic Feet per Minute (CFM). Guidance on calculating this rate can be found at [opensafely.la.gov](https://www.opensafely.la.gov).
    - A independent HVAC system, dedicated exclusively for the performance area that provides a minimum of 6 air changes per hour (ACH).
    - Use of a physical barrier, like Plexiglass, in front of sources of high-velocity aerosols including singers and wind-blown instruments.
    - Require singers to wear well fitted masks, which allow for proper vowel formation while keeping the mouth and nose covered, throughout the entire

- performance. Require wind-blown instrument performers to wear masks with slits at the mouth to fit mouth pieces for playing their instruments only.
- A minimum of 10 feet of separation must be provided between the performers and attendees. The performance area should not be above the attendees (e.g. indoor balconies), but an elevated stage with the required 10-foot separation is permitted.
  - All patrons must be seated and wear masks unless actively eating and drinking. Patrons must refrain from cheering or singing along, especially while not wearing masks. Patrons are prohibited from dancing.
  - Seating should not be allowed within 3 ft of aisles or above entrances, exits or performers.
  - Performers should have not tested positive for COVID-19 or experienced COVID-like symptoms in the last 10 days, or have had close contact with a COVID-19 case in the past 14 days.
  - All conductors must wear facemasks. Face shields may not be substituted for facemasks. Performers that play wind-blown instruments should wear a face mask with an opening to fit the mouthpiece of the instrument.
  - Live music events are permitted only by performers who are contracted or hired by the business. Singing and performances by patrons (karaoke or open mic) is not permitted.
  - All performers should be 6ft apart from one another in all directions, except for wind-blown instruments, who must be 9 ft from those in front of them.
  - All wind-blown instruments must have a bell cover or be in an instrument bag.
  - Spit valves are prohibited from being emptied onto the floor, and performers should use a PuppyPad or similar device to empty spit valves.
  - Performers must not share music stands, sheet music, instruments, or microphones, and items such as stands and microphones should be sanitized after each performance.
  - Signage must be posted indicating that singing and instrumental music produced by wind instruments are thought to be higher risk activities for COVID-19 spread. Older adults and people with certain medical conditions are at increased risk to become severely ill from COVID-19. It is especially important for people at increased risk of severe illness from COVID-19, and those who live with them, to protect themselves from getting COVID-19.
- **Outdoor Live Entertainment** in front of an audience shall be allowed provided that all requirements set forth in these guidelines are adhered to. If audience members will be able to move freely throughout the space, or if the event has no outer physical boundary (such as a fence), the gathering size limit applies. If households will be restricted to a specific space, tickets are required, and there is an outer physical boundary of the event (such as a fence), the gathering size limit shall be interpreted by the City to apply to the number of households allowed at the event rather than the number of people. For example, a drive-in concert that sells tickets, takes place in a fenced area, and restricts participants to specific spaces may have 250 households participating. If any of these criteria are not met, the event may only have 250 individuals participating. All events or venues must obtain a Special Event Permit or Certificate of Registration.

- All patrons must be seated and wear masks unless actively eating and drinking. Patrons must refrain from cheering or singing along, especially while not wearing masks. Patrons are prohibited from dancing.
  - All performers should wear facemasks, and face shields may not be substituted for facemasks. Performers that play wind-blown instruments should wear a face mask with an opening to fit the mouthpiece of the instrument.
  - All wind-blown instruments must have a bell cover or be in an instrument bag.
  - All performers should be 6ft apart from one another in all directions, except for trombone players, who must be 9 ft from those in front of them, due to the length of the instrument.
  - There must be a 2 foot aisle between audience and performers.
  - All singers and speakers should use amplification if necessary to avoid projecting their voices to increase their volume.
  - Spit valves are prohibited from being emptied onto the floor, and performers should use a PuppyPad or similar device to empty spit valves.
- **Street Performers and Buskers** shall be allowed to perform on public rights-of-way. Street performers and buskers are encouraged to maintain small audiences that are wearing face coverings and social distancing.
    - All performers should wear facemasks, and face shields may not be substituted for facemasks. Performers that play wind-blown instruments should wear a face mask with an opening to fit the mouthpiece of the instrument.
    - All wind-blown instruments must have a bell cover or be in an instrument bag.
    - All performers should be 6ft apart from one another in all directions, except for trombone players, who must be 9 ft from those in front of them, due to the length of the instrument.
    - All singers and speakers should use amplification if necessary to avoid projecting their voices to increase their volume.
- **Rehearsals** without an audience may take place in any indoor or outdoor location, however outdoors is always preferred. Windows should be opened when possible.
    - All performers should wear facemasks, and face shields may not be substituted for facemasks. Performers that play wind-blown instruments should wear a face mask with an opening to fit the mouthpiece of the instrument.
    - All wind-blown instruments must have a bell cover or be in an instrument bag.
    - All performers should be 6ft apart from one another in all directions, except for trombone players, who must be 9 ft from those in front of them, due to the length of the instrument.
    - All singers and speakers should use amplification if necessary to avoid projecting their voices to increase their volume.
    - Spit valves are prohibited from being emptied onto the floor, and performers should use a PuppyPad or similar device to empty spit valves.
    - All performances should be limited to 30 minutes.
- **Front Porch Concerts: Live entertainment at private residences** in front of an audience may take place in accordance with the following rules. The City will deem the following

events to be eligible for Porch Concert Permits and waive fees for these permits which meet the following criteria:

- The applicant seeks to hold the event at their private residence. Proof may be required in the form of an act of sale or lease if DSP determines its necessary.
- Amplification is allowed as long as (1) the concert does not violate the City's noise ordinance and (2) there is no modification of existing electrical systems on the premises.
- The event will not include any of the following:
  - Stages or other platform or structural construction
  - Tents
  - The sale of alcohol
  - Entry fees of any kind.
- The event will include no more than 25 individuals.
- If any of these criteria are not met, a special event permit is required.

The following rules must be followed at all Front Porch Concerts:

- All audience members must be seated and wear masks unless actively eating and drinking. Audience members must refrain from cheering or singing along, especially while not wearing masks. Audience members are prohibited from dancing.
- All performers should wear facemasks, and face shields may not be substituted for facemasks. Performers that play wind-blown instruments should wear a face mask with an opening to fit the mouthpiece of the instrument.
- All wind-blown instruments must have a bell cover or be in an instrument bag.
- All performers should be 6ft apart from one another in all directions, except for trombone players, who must be 9 ft from those in front of them, due to the length of the instrument.
- All singers and speakers should use amplification if necessary to avoid projecting their voices to increase their volume.
- Spit valves are prohibited from being emptied onto the floor, and performers should use a PuppyPad or similar device to empty spit valves.

### Permits to operate live entertainment

- Any party seeking to host a live entertainment performance in the City during Modified Phase Three shall be required to obtain either a **special event permit** or a certificate of registration from the City in order to do so. A special event permit may allow live entertainment when it is otherwise not permitted. A certificate of registration is for businesses that are allowed to offer live entertainment when this Emergency Proclamation is not in effect, such as venues which have valid live entertainment mayoralty permits. Certificates of registration allow the City to review health and safety plans from businesses before they are permitted to operate in order to ensure safe operation for patrons and employees. These certificates may be applied for online or through email at

[specialevents@nola.gov](mailto:specialevents@nola.gov). Pursuant to her Emergency Proclamation, the Mayor has waived prohibitions in the CZO and in the municipal code limiting the number of special event permits a venue may be eligible for as well as prohibitions regarding the frequency of permitted special events.

- Applications to permit live entertainment or to obtain a certificate of registration may be submitted online or by email to [specialevents@nola.gov](mailto:specialevents@nola.gov).
- Special event permit or certificate of registration applications submitted less than seven (7) days in advance of the event seeking permitting or registration may be summarily denied.
- Special event permits which include live entertainment as part of the event and certificates of registration shall apply subject to the social distancing guidelines set forth by the Governor, State Fire Marshal, and Mayor.
- Pursuant to her Emergency Proclamation, the Mayor has waived prohibitions in the CZO against outdoor live entertainment for establishments meeting all of the requirements contained in this document and which obtain a special event permit or certificate of registration.
- Service and sales of alcoholic beverages, whether for on- or off-premises consumption, shall only occur between the hours of 6 a.m. and 1 a.m.
- Hosting live entertainment without obtaining a proper permit or certificate of registration, or in violation of the terms of the permit and documentation submitted therewith shall be considered to be a violation of the Modified Phase Three guidelines and may subject the hosting venue to enforcement activity, including but not limited to revocation of the permit, revocation of a business's ability to open under Modified Phase Three guidelines, misdemeanor charges for owners, managers, and/or staff, and cessation of electrical service to the business. Businesses holding Alcoholic Beverage Outlet permits from the City are also advised that the right to maintain such permits is contingent on the business following all applicable laws, including those contained in any Mayoral Proclamation and in these guidelines or any subsequently issued by the City.
- Live entertainment permits shall be initially granted for a ten-day period. The application must list all proposed events during said ten-day period. After the conclusion of this ten-day period, applicants may apply to extend their permit for up to a six-month period. All proposed events must also be detailed in that application as directed by Safety and Permits.
- Any applicant that has already applied for and received an entitlement to host live entertainment events, such as a live entertainment mayoralty permit, may obtain live entertainment certificates of registration under these guidelines without additional cost, rather than a special event permit. Proof must be shown that the entitlement is valid and in effect and that no fees are due or outstanding.

## Special Event Guidance

- Any party seeking to host a special event in the City during Modified Phase Three shall be required to obtain a special event permit from the City in order to do so. Pursuant to her Emergency Proclamation, the Mayor has waived prohibitions in the CZO and in the municipal code limiting the number of special event permits a venue may be eligible for as well as prohibitions regarding the frequency of permitted special events.
- For the purposes of Modified Phase Three reopening guidelines, “special events” are defined as any event that is not allowed by right by an establishment’s zoning designation under the CZO (or by an approved conditional use) and by the Modified Phase Three guidelines.
- Special events must adhere to the following rules:
  - Anyone hosting a special event must prohibit individuals from entering the event premises if they have symptoms of illness, must require that all participants and attendees wear face coverings, should, to the extent feasible, have unused face coverings in stock to provide to participants and attendees who do not have face coverings upon entry, and must post signage at all entrances to the event clearly indicating such requirements and prohibitions.
  - Participants and attendees must have easy and frequent access to soap and water or hand sanitizer during the duration of the event, including any set-up or dismantling of the event space, and frequent hand washing or hand sanitizing is required including before entering and after leaving the event.
  - All common spaces and equipment, including bathrooms or port-o-lets and frequently touched surfaces and doors, tools, and equipment must be cleaned and disinfected before, during, and after the event.
  - Everyone attending the event, including those who may be working or volunteering at the event, shall be considered to be a “participant or attendee” as the term is used herein.
  - Participants and attendees must maintain strict social distancing of at least six feet during all phases of the event, including set-up and dismantling of the event space.
  - No block parties, parades, or second lines will be permitted.
  - All attendees at special events should have socially-distant seating, and no standing or gathering will be permitted. Applicants are expected to provide plans regarding how they will ensure that these activities do not occur.
  - Service and sales of alcoholic beverages shall only occur between the hours of 6 a.m. and 1 a.m.
  - No gathering shall allow more than 150 people indoors and 250 outdoors.
- Applications to permit special events may be submitted online or by email to [specialevents@nola.gov](mailto:specialevents@nola.gov).
- Special event permit applications submitted less than seven (7) days in advance of the event seeking permitting may be summarily denied.

- Applications to permit special events shall be required to submit the following information, as well as any other information requested by the Department of Safety and Permits:
  - A site plan showing the area where the event will take place, including any stage or performance areas, all tables and chairs, restrooms, and any other relevant physical features. The site plan must conform to social distancing requirements.
  - A detailed organizational plan for the event which specifies the following:
    - A listing of any food or beverages to be sold, including whether alcoholic beverages will be sold;
    - Any ticketing or attendance fees;
    - A planned schedule of the event;
    - Any other information requested by the Department of Safety and Permits.
  - A list of safety measures to be taken to ensure that the event can proceed without endangering the public health, including but not limited to:
    - Sanitizing stations;
    - Ability to collect names and contact information of all participants for contact tracing purposes, as well as policies to retain this information for at least 21 days;
    - Policies to prevent congregation;
    - Policies to enforce mask wearing;
    - Policies to prevent symptomatic participants or attendees from joining the event;
    - Policies to enforce maximum occupancy; and
    - Noise mitigation policies.
- Special event permits are a privilege, not a right, and the City retains the ability to grant or deny any application for any reason.
- Hosting any special event without obtaining a proper permit, or in violation of the terms of the permit and documentation submitted therewith shall be considered to be a violation of the Modified Phase Three proclamation and may subject the applicant or host to enforcement activity, including but not limited to revocation of the permit, revocation of a business's ability to open under Modified Phase Three guidelines, misdemeanor charges for applicants, owners, managers, and/or staff, and cessation of electrical service to the venue. Businesses holding Alcoholic Beverage Outlet permits from the City are also advised that the right to maintain such permits is contingent on the business following all applicable laws, including those contained in any Mayoral Proclamation and in these guidelines or any subsequently issued by the City.
- Special event permits may be initially granted for a ten-day period. The application must list all proposed events during said ten-day period. After the conclusion of this ten-day period, applicants may apply to extend their permit for up to a six-month period. All proposed events must also be detailed in that application as directed by Safety and Permits.



## **Graduations**

An event that meets the following characteristics will NOT require a special event permit. Any event that does not meet each of the below qualifications, even if it is a graduation ceremony, must obtain a special event permit.

1. The event must be hosted by an educational facility. This shall include primary, secondary, university, or vocational educational facilities as defined in the CZO.
2. The event must be held for the purpose of celebrating the academic advancement of students of the educational facility.
3. The event shall not include live entertainment provided by anyone other than students and/or staff of the educational facility. These performers will adhere to all live entertainment guidance herein related to masking, distance, separation, and other risk mitigation measures.
4. Ceremonies held in indoor sporting and/or entertainment venues or indoor multi-purpose centers (such as arenas, civic centers, convention centers, conference centers, gymnasiums, enclosed stadiums) shall be allowed 33% capacity of both fixed spectator seating and 33% of net occupiable floor areas, or 1 person per every 45 square feet, whichever is less.
5. Ceremonies held in outdoor sporting and/or entertainment venues shall allow 50% capacity of fixed spectator seating and 25% of net occupiable field areas, or 1 person per every 45 square feet, whichever is less. The event must be controlled by invitations, ticket sales, or reservations.
6. The event will require assigned seating or ushers to escort attendees to seats with social distancing of at least 6 feet between family units.
7. Family units will not include more than 10 people.
8. All participants must be masked and remain seated for the duration of the ceremony.
9. Graduate processional-style entrances should be avoided.
10. Graduate exit, along with graduate guest exit, upon diploma receipt is encouraged to achieve an orderly egress of the crowd.
11. Restroom attendants are required in order to maintain lines and appropriate spacing.
12. Concession sales should be avoided.
13. Ceremonies shall be limited to no more than 90 minutes.
14. The event must follow all other City and State guidelines for event venues.

Based on public health data and emerging evidence of the SARS-CoV-2 virus and COVID-19 disease, the Director of Health may amend, update, revise, or clarify any portion of this document including public health milestones, definitions of phases, eligible businesses, or any other provision, in order to institute updated measures for the control of the epidemic and to protect the health and safety of the public. Exemptions may be revoked based on failure to comply with requirements set forth in this document, or due to other public health data that indicates such a setting or activity is not aligned with minimizing exposure to the virus.

## **V. ENFORCEMENT OF THESE GUIDELINES**

The Louisiana Homeland Security and Emergency Assistance and Disaster Act provides that “any person . . . violating any order, rule, or regulation promulgated pursuant to this Chapter, shall be fined not more than five hundred dollars, or confined in the parish jail for not more than six months, or both.” La. R.S. 29:727(G). Additionally, Section 54-501 of the City Code provides that whoever “violates any provision of an emergency order issued by a competent official under authority of a declaration of emergency made pursuant to state law, or whoever during such a declared state of emergency sells anything at a price that violates R.S. 29:732, shall be guilty of a misdemeanor.” Section 54-25 of the City Code says that such a misdemeanor “shall be punished by a fine not exceeding \$500.00, or by imprisonment for not more than five months or both such fine and penalty . . . .” Mayor Cantrell has declared a state of emergency to exist in New Orleans via proclamation on March 11, 2020 and has imposed orders subject to these penalty provisions in her May 15, 2020 Proclamation. These emergency orders will be strictly enforced, and compliance is of the utmost importance.

Enforcement measures may include, but are not limited to, prohibiting a business from offering take-out services, revocation of a business’s ability to open under Modified Phase Three guidelines, revocation of any special event or live entertainment permits, revocation of certificates of registration, misdemeanor charges for owners, managers, and/or staff, and cessation of electrical service to the business. Businesses holding Alcoholic Beverage Outlet permits from the City are also advised that the right to maintain such permits is contingent on the business following all applicable laws, including those contained in any Mayoral Proclamation and in these guidelines or any subsequently issued by the City.