



Date _____
Tracking Number _____

## SCHOOL BUS DRIVER IN-SERVICE TRAINING FORM

### IN-SERVICE TRAINING REQUIRED

Chapter 505, section 5 of Louisiana Department of Education Bulletin 119 and section 162-1814 of the City Code of New Orleans requires all school bus drivers in Louisiana to undergo a minimum of eight hours of in-service training biannually.

Bus driver participation in in-service training sessions is mandatory for the driver to maintain certification. Training topics should be selected from the following courses:

- appropriate units of the Louisiana School Bus Driver Instructional Program;
- National Safety Council Defensive Driving Course: Coaching the School Bus Driver;
- approved first aid course with emphasis on activities designed to meet school bus drivers' needs;
- assertive discipline/passenger management training;
- drug abuse prevention awareness training;
- transporting students with disabilities;
- recognizing and reporting child abuse;
- commercial driver's license (CDL) training;
- special activity trip requirements; and
- other topics approved by the DOE.

### APPLICANT INFORMATION

Applicant Name			
Address			
City	State	Zip	Phone
Email address			

### TRAINING GIVEN BY

Name			
Address			
City	State	Zip	Phone
Email address			

Training date(s)	Training Topic(s)	Number of hours

### ACKNOWLEDGEMENTS

I certify that the applicant has received the required in-service training on the dates listed above.	
Company Representative Name:	Date
Company Representative Signature:	