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# MASTER PLAN APPLICATION

## APPLICATION FOR AMENDMENT TO PLAN FOR THE 21ST CENTURY: NEW ORLEANS 2030 (THE MASTER PLAN)

**Complete Application Required:** Use this form for all requests to amend Plan for the 21st Century: New Orleans 2030 (the Master Plan). The City will not process an application that does not have all the required items. To accept your application, each of the items listed under Required Components must be submitted at the same time.

**Early Consultation:** Prior to submitting an application, the applicant is required to set up a pre-application conference meeting with a City Planner to discuss the proposal. City Planning staff will provide the applicant with assistance and information on the application feasibility, decision criteria, review time, and whether a Neighborhood Participation Program (NPP) meeting is required.

**Application Acceptance:** All applicants are required to bring in one copy of the application package for informal review by a staff planner, prior to the formal application to ensure that the application is complete. Applications will be accepted at the City Planning Commission between 8:00 AM and 5:00 PM Monday through Thursday and between 8:00 AM and 3:30 PM Friday. No appointment is necessary for the formal application submittal; however, an appointment with a City Planner is necessary for the early consultation. Mailed, faxed or e-mailed applications will not be accepted.

**Purpose:** The Master Plan is a long-term vision for the future of New Orleans. It contains policy recommendations across a spectrum of topics, but with a particular focus on the built environment. Amendments reflecting updated information, changing trends, best practices, or community goals are generally either text changes or revisions to the Future Land Use Map (FLUM). Text amendments affect the policies of the comprehensive plan on a City-wide level. Map amendments influence the potential uses and development of specific properties. A FLUM amendment may affect a site's zoning designation when zoning is revised comprehensively or when a zoning change application is submitted. Text and map amendments must be consistent with the overall policy intent of the Master Plan. Justification for the change(s) within the context of the Master Plan is the responsibility of the applicant.

**When to Apply and Process:** In 2016, the amendment application period will begin on April 25th and close on July 14th. Once the amendment application packet is submitted for review, the City Planning Commission will arrange a public meeting and publish a notice in a local newspaper of general circulation at least fifteen days in advance of the meeting. In addition to the public meetings, the City Planning Commission will hold a public hearing(s) to approve, approve with modifications, or disapprove the proposed amendments. A staff report and recommendations will be available to aid the discussion. The Planning Commission's recommendation will be forwarded to the City Council for final disposition.

### REQUIRED COMPONENTS

#### Amendment to Text of Master Plan

- Completed application form
- Reasons for change may address the following criteria:
  - Public benefits from the proposed change
  - Health, safety & welfare
  - Evaluation of current public policy
  - Other factors
- FEE: \$1,500 (\*Only applies to descriptions of the Future Land Use Categories of Chapter 14, Sections C and D)

Accepted forms of payment include check, cashier's check, money order, Visa, MasterCard, & Discover.

#### Amendment to Future Land Use Map

- Completed application form (must be the property owner)
- Neighborhood Participation Program Report (see NPP Resource Guide)
- Reasons for change may address the following criteria:
  - Change in land use trends
  - Impacts on neighboring property
  - Evaluation of existing zoning classification & the current future land use classification
  - Public benefits from the proposed change
  - Health, safety & welfare
  - Other factors
- Photographs of subject site
- FEE based on table below

|                         |         |                           |         |
|-------------------------|---------|---------------------------|---------|
| Lots 0-4,999 sq ft      | \$1,000 | Lots 25,000-74,999 sq ft  | \$3,000 |
| Lots 5,000-24,999 sq ft | \$2,000 | Lots 75,000 sq ft or more | \$4,000 |

### TO BE COMPLETED BY CPC STAFF

Intake Planner \_\_\_\_\_ Date Received \_\_\_\_\_  
 Amount Received \_\_\_\_\_ Planning District \_\_\_\_\_



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## MASTER PLAN APPLICATION

### REQUEST FOR CHANGE IN TEXT OF MASTER PLAN REQUESTS OPEN TO ALL RESIDENTS

For text amendment changes, including changes to graphics, tables, or maps, the applicant must provide the chapter as well as the page number of the amendment that the applicant wishes to change. Proposed additions to the text should be underlined; proposed deletions from the text should be indicated by strikethrough. If the change is for a graphic, table, or map other than the Future Land Use Map(s), indicate the volume, chapter, and page number along with the title of the graphic, table, or map.

Volume 2 Chapter(s) 14 Page No(s) 14.8 Title(s) Summary of Land Use Strategies + Actions

**Attach a copy of current graphic, table, or map, if applicable.**

Specific proposed change to text (if necessary, applicant may submit additional sheets):

*To be added as number 2 in Summary of Land Use Strategies + Actions.*

*See attached.*

### REQUEST FOR CHANGE TO FUTURE LAND USE MAP

MAY BE REQUESTED BY OWNER OF PROPERTY(S)

For a change to a Future Land Use Map, there must be a clear description and map of the boundaries. The request should indicate the present Future Land Use Map designation and the designation that is being requested for the area. If more than one category is being requested, precise boundaries of each requested land use designation must be described and indicated on maps. A statement describing the reasons for the requested change must be included in the application.

Boundaries of Area (A separate application is needed for each non-contiguous property) \_\_\_\_\_

Municipal Address(es) \_\_\_\_\_

Square Number(s) \_\_\_\_\_ Lot Number(s) \_\_\_\_\_

Tax Bill Number(s) \_\_\_\_\_

Square footage of area \_\_\_\_\_

Future Land Use Map Designation (current status) \_\_\_\_\_

Proposed Future Land Use Map Designation \_\_\_\_\_



City Planning Commission



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# MASTER PLAN APPLICATION

## APPLICANT INFORMATION FOR AMENDMENTS TO TEXT OF MASTER PLAN

**APPLICANTS FOR AMENDMENTS TO FUTURE LAND USE MAPS (FLUM) MUST BE THE OWNER OF THE SUBJECT PROPERTY**

Applicant Type:  organization    public official/agency    individual citizen    property owner    other

Applicant Name (and org. name if applicable) Urban Conservancy - Felice

Address 1307 Oretta Castle Haley Suite 309

City New Orleans    State LA    Zip 70113

Phone 504-717-6187    Email address felice@urbanconservancy.org

Applicant Type:    organization    public official/agency    individual citizen    property owner    other

Applicant Name (and org. name if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_    State \_\_\_\_\_    Zip \_\_\_\_\_

Phone \_\_\_\_\_    Email address \_\_\_\_\_

Applicant Type:    organization    public official/agency    individual citizen    property owner    other

Applicant Name (and org. name if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_    State \_\_\_\_\_    Zip \_\_\_\_\_

Phone \_\_\_\_\_    Email address \_\_\_\_\_

Applicant Type:    organization    public official/agency    individual citizen    property owner    other

Applicant Name (and org. name if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_    State \_\_\_\_\_    Zip \_\_\_\_\_

Phone \_\_\_\_\_    Email address \_\_\_\_\_

Applicant Type:    organization    public official/agency    individual citizen    property owner    other

Applicant Name (and org. name if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_    State \_\_\_\_\_    Zip \_\_\_\_\_

Phone \_\_\_\_\_    Email address \_\_\_\_\_





1307 Oretha Castle Haley Blvd.  
Suite 309  
New Orleans LA 70113  
504.232.7821  
urbanconservancy.org

September 9, 2016

City Planning Commission  
1300 Perdido Street  
New Orleans, LA 70112

Dear City Planning Commission:

The Urban Conservancy and the undersigned (see attached), a diverse community of stakeholders from throughout the City of New Orleans, urge you to consider the following text amendments to Volume 2, Chapter 7, Pages 7.27-7.28, "Community Participation in Decision Making About Parks and Recreation," and Volume 2, Chapter 14, Page 14.8, "Summary of Land Use Strategies and Actions."

The Urban Conservancy has taken a particular interest in improving public input in how changes are made in parks. We believe the public should be duly notified and given ample opportunity to participate in the park planning process. You will see this reflected in the Parks and Public Input Master Plan Amendment Draft of Chapter 7, Goals 12.A-C (pages 7.27 and 7.28) and Chapter 14, (page 14.8), attached here.

The language in these amendments was created collaboratively with citizens attending the July 9 Master Plan Amendment workshop hosted by the Urban Conservancy. The attached amendments also reflect input from many local partners including Thomas Strategies, Parks for All, Asakura Robinson, Friends of the Lafitte Greenway, and Committee for a Better New Orleans, as well as the support of individuals included on the attached sign-on list, representing all five council districts.

Thank you in advance for your consideration of these amendments, and please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Dana Eness".

Dana Eness, Executive Director  
The Urban Conservancy

A handwritten signature in black ink, appearing to read "Felice Lavergne".

Felice Lavergne, Project Manager  
The Urban Conservancy

**URBAN CONSERVANCY MASTER PLAN AMENDMENT SIGN-ONS September 9, 2016**

| <u>First Name:</u> | <u>Last Name:</u> | <u>Council District</u> | <u>Organization (If applicable)</u> |
|--------------------|-------------------|-------------------------|-------------------------------------|
| Betty              | DiMarco           | A (Susan Guidry)        |                                     |
| Bill               | Ives              | A (Susan Guidry)        | CRNA                                |
| Claudia            | Barker            | A (Susan Guidry)        |                                     |
| Cynthia            | Scott             | A (Susan Guidry)        |                                     |
| David              | Keiffer           | A (Susan Guidry)        |                                     |
| Cindy              | Morse             | A (Susan Guidry)        |                                     |
| David              | Zalkind           | A (Susan Guidry)        | Urban Conservancy                   |
| Debra              | Howell            | A (Susan Guidry)        |                                     |
| Evan               | Christopher       | A (Susan Guidry)        | Musician                            |
| Geoff              | Coats             | A (Susan Guidry)        |                                     |
| Gretchen           | Becnel            | A (Susan Guidry)        |                                     |
| Jamie              | Hill              | A (Susan Guidry)        |                                     |
| Jay                | Seastrunk         | A (Susan Guidry)        |                                     |
| Jill               | Stephens          | A (Susan Guidry)        |                                     |
| Kevin              | Centanni          | A (Susan Guidry)        |                                     |
| Kris               | Pottharst         | A (Susan Guidry)        |                                     |
| Lawrence           | Robinson          | A (Susan Guidry)        |                                     |
| Mark               | Davis             | A (Susan Guidry)        |                                     |
| Meredith           | Soniath           | A (Susan Guidry)        | Friends of Lafitte Greenway         |
| Natalie            | Mitchell          | A (Susan Guidry)        |                                     |
| Robert             | Rothman           | A (Susan Guidry)        |                                     |
| Robert Brian       | Levy              | A (Susan Guidry)        |                                     |
| Sara               | Kirchheimer       | A (Susan Guidry)        |                                     |
| Andy               | Brott             | B (Latoya Cantrell)     |                                     |
| Anne               | Williams          | B (Latoya Cantrell)     | Urban farmer                        |
| Caroline           | O'Brien           | B (Latoya Cantrell)     |                                     |
| Dubravka           | Gilic             | B (Latoya Cantrell)     |                                     |
| Tanya              | Mennear           | B (Latoya Cantrell)     |                                     |
| Lawrence           | Henley            | C (Nadine Ramsey)       |                                     |
| Leonetta           | Terrell           | C (Nadine Ramsey)       |                                     |
| Amy                | Stelly            | D (Jared Brossett)      |                                     |
| Laura              | Grannen           | D (Jared Brossett)      |                                     |
| Pam                | Callahan          | E (James Gray)          |                                     |
| Joshua             | Lichtman          |                         |                                     |

**Amendment to Volume 2, Chapter 14 - pp. 14.8  
Summary of Land Use Strategies and Actions**

To be placed as number 2 in Summary of Land Use Strategies and Actions  
Volume 2 Chapter 14 - p. 14.8

**Goal:**

Promote the responsible, equitable management of open space and recreation areas that reflect and address the diverse needs of citizens.

**Strategy:**

Implement an inclusive public input process for open space and recreation areas that encompasses all major park providers.

**Actions:**

Require that individual park provider agencies either complete and abide by individual Programming and Design Plans (developed with public input and expounded upon in Chapter 7 12.C of this Master Plan, as amended) for their park facilities that include clear, specific design and programming recommendations, or submit all projects in the Capital Improvement Plan that were not publicly vetted in the park's Programming and Design Plans process and could be considered a significant improvement, (see chapter 7 12.C, as amended) to a design review process that includes three public meetings.

In order to ensure that the public has understanding and ability to comment on other objectives written in this Master Plan, such as ensuring no net loss of park space; balancing passive and active uses of park space; and providing recreational opportunities suited to the demographics of surrounding neighborhoods, the public must be able to have an early understanding of proposed changes to existing park space and to provide substantive comment on the design and location of these proposed investments and alterations. This must be balanced with park agencies' need to make improvements without constant meetings. Two alternative pathways for meeting this need for public input are described within the Recommended Actions(Chapter 7 under 12.C).