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## **PUSHCART & ANIMAL DRAWN FOOD VENDING PERMIT**

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If you are interested in selling food from a pushcart or animal drawn vehicle, you must first obtain a City-issued Pushcart & Animal Drawn vendor permit (mayoralty permit) and an occupational license. This guide will help you understand how to apply, and if you are approved, what general requirements you will need to abide by.

### **PREREQUISITES FOR APPLICATION:**

The application process begins with the City's One Stop for licenses and permits, which is located on the 7<sup>th</sup> floor of City Hall (1300 Perdido Street). Along with a completed application, on forms provided by the City, you must also have all of the documents, certifications and inspections listed below. No application shall be processed until all required documentation is received. No applicant is guaranteed a Permit.

- All approvals, inspections, and certificates required by the State Department of Health and Hospitals. For questions regarding the State Health requirements, please call 504-568-7970.
- A copy of your commercial general liability insurance coverage policy with liability coverage of at least \$50,000.00, naming the City as an insured party, providing insurance coverage for any accident that may occur while selling your food and conducting your business on the public rights-of-ways. This coverage must be valid at the time of application and throughout the year when the permit is valid. The official address of the City for insurance purposes is 1300 Perdido St., New Orleans, LA 70112.

*You will also need to obtain an occupational license, which allows you to do business in New Orleans, in addition to the Pushcart & Animal Drawn Food vendor permit (mayoralty permit), in order to lawfully operate. Applying for and receiving this license is part of the permit application process; be sure that both items are included when you receive your permit. You will also need a City-issued I.D. card.*

### **ANTICIPATED FEES/COSTS:**

- A non-refundable initial application fee of \$50.00;
- If approved, a permit fee of \$200.25, which shall be renewed annually;
- If approved, an occupational license fee of \$150.00, which shall be renewed annually;
- If approved, a \$50.00 sales tax deposit;
- A \$5.00 I.D. card fee per card; and
- Any other applicable fee that may apply.

### **FACTS AND REGULATIONS FOR PERMITTED PUSHCART & ANIMAL DRAWN FOOD VENDORS**

- **Permits and correlating licenses expire on December 31<sup>st</sup>** and renewals thereof shall be made by January 31<sup>st</sup>.
- **As of January 1<sup>st</sup>, 2014, all pushcart & animal drawn food vendors must comply with the Prerequisites for Application** listed on the front of this page to either renew or apply for permits and licenses.
- **For vendors that were operating legally in the Central Business District, the Vieux Carre, or residential areas PRIOR TO THE ADOPTION OF THIS ORDINANCE (prior to July 2013) nothing shall inhibit them from renewing those permits and licenses and continuing to operate in those locations.**

## **FACTS AND REGULATIONS FOR PERMITTED PUSH CART & ANIMAL DRAWN FOOD VENDORS (CONT.)**

- **As of January 1, 2014**, there is a **limit of 50 Pushcart & Animal Drawn Vendor Permits per calendar year**. No permit shall be issued until the City receives and approves a completed application.
- Licenses and permits must be visibly displayed on the vendor, pushcart, or animal drawn vehicle during operation.
- **Pushcarts, bicycles, or other carts pushed by hand that are NOT motorized, AND which can easily and readily be moved by any person, can qualify for this vending permit.**
- **Mobile vehicles that are exclusively powered by a horse, donkey, or mule, with no permanent fixed location can qualify for this vending permit.**
- **Vendors must be completely mobile and have no permanent fixed location.**
- Advertising is limited to the name of the permitted vendor, the type of food sold, and the cost.
- Vendors must obey all applicable traffic and vehicle safety laws, regulations, and restrictions.
- **All sales must take place between 11:00 AM and 11:00 PM.**
- **Pushcart & Animal Drawn Vendors may only sell:** food that is prepared, packaged, or in a form that is **meant for immediate consumption (ex. hot dogs)**. NO fresh produce, or raw or cooked seafood sold in bulk may be sold using this permit.
- Vendors may only sell food items as outlined above; no other goods, wares, or other items may be sold.
- **Pushcart & Animal Drawn Vendors may ONLY operate in business, commercial, or mixed use zoning districts** as defined by the New Orleans Comprehensive Zoning Ordinance as amended.
- **Pushcart & Animal Drawn Vendors may not operate:**
  - Within 20 feet of any intersection;
  - In any manner that impedes the flow of vehicular or pedestrian traffic on any public street or sidewalk.
- **No vendor may sell alcoholic beverages**, controlled substances, or any other illegal item.
- **No horns, amplification systems, or other sound-producing devices or music systems** may be used.
- **Pushcart & Animal Drawn Vendor Permits are NOT valid** in these locations and/or times:
  - The Central Business District, bounded by: the Mississippi River, the northbound side of North Rampart Street, Iberville Street, and Howard Avenue and Andrew Higgins Drive;
  - The entirety of the Vieux Carre (French Quarter), bounded by: Iberville Street, the Northbound side of North Rampart Street, Esplanade Avenue and the Mississippi River;
  - Any residential zoning district;
  - Within two blocks of any elementary or secondary school when school is in session
  - During the Mardi Gras Season in the locations governed by sections 34-34 et. seq.;
  - During the Annual New Orleans Jazz and Heritage Festival Season within the area bounded by Florida Avenue on the north, North Broad Avenue on the east, Esplanade Avenue on the south, and Bayou St. John on the west (excluding the portion of that area contained within the exterior boundaries of the New Orleans Fair Grounds Racetrack) commencing at 7:00 AM on the first day of live music performances and continuing through and until 11:59 PM on the concluding day of live music performances;
  - In a clean zone as authorized by an ordinance adopted by the Council; and
  - When the City requires the use of its public right-of-way to facilitate projects or events within the right-of-way.