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| Date _____ |
| Tracking Number _____ |

SCHOOL BUS DRIVER IN-SERVICE TRAINING FORM

IN-SERVICE TRAINING REQUIRED

Chapter 505, section 5 of Louisiana Department of Education Bulletin 119 and section 162-1814 of the City Code of New Orleans requires all school bus drivers in Louisiana to undergo a minimum of eight hours of in-service training biannually.

Bus driver participation in in-service training sessions is mandatory for the driver to maintain certification. Training topics should be selected from the following courses:

- appropriate units of the Louisiana School Bus Driver Instructional Program;
- National Safety Council Defensive Driving Course: Coaching the School Bus Driver;
- approved first aid course with emphasis on activities designed to meet school bus drivers' needs;
- assertive discipline/passenger management training;
- drug abuse prevention awareness training;
- transporting students with disabilities;
- recognizing and reporting child abuse;
- commercial driver's license (CDL) training;
- special activity trip requirements; and
- other topics approved by the DOE.

APPLICANT INFORMATION

| | | | |
|----------------|-------|-----|-------|
| Applicant Name | | | |
| Address | | | |
| City | State | Zip | Phone |
| Email address | | | |

TRAINING GIVEN BY

| Name | | | |
|------------------|-------------------|-----|-----------------|
| Address | | | |
| City | State | Zip | Phone |
| Email address | | | |
| Training date(s) | Training Topic(s) | | Number of hours |
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ACKNOWLEDGEMENTS

I certify that I have received the required in-service training on the dates listed above.

Applicant Signature _____

Date _____