



# CITY OF NEW ORLEANS

DEPARTMENT OF CITY CIVIL SERVICE  
SUITE 900 – 1340 POYDRAS ST.  
NEW ORLEANS LA 70112  
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CITY CIVIL SERVICE COMMISSION  
BRITTNEY RICHARDSON, CHAIRPERSON  
JOHN KORN, VICE-CHAIRPERSON  
MARK SURPRENANT  
RUTH WHITE DAVIS  
ANDREW MONTEVERDE

AMY TREPAGNIER  
DIRECTOR OF PERSONNEL

Monday, March 31, 2025

Mr. Dylan Bryan  
1340 Poydras St., Suite 720  
New Orleans, LA 70112

Re: **Jada Phoenix VS.**  
**Department of Public Works**  
**Docket Number: 9683**

Dear Mr. Bryan:

Attached is the action of the Civil Service Commission at the Commission's meeting on Friday, 3/14/2025.

Yours very truly,

A handwritten signature in blue ink, reading "Doddie K. Smith".

Doddie K. Smith  
Chief, Management Services Division

cc: Clinton R. Hathaway  
Max V. Camp  
Jada Phoenix  
file

**CIVIL SERVICE COMMISSION  
CITY OF NEW ORLEANS**

**JADA PHOENIX,  
Appellant**

**Docket No. 9683**

**v.**

**DEPARTMENT OF PUBLIC WORKS,  
Appointing Authority**

**ORDER**

The Department of Public Works moved for summary disposition of Ms. Phoenix's appeal pursuant to Civil Service Rule II, § 4.7, on the basis that Ms. Phoenix filed her discrimination appeal untimely. The Civil Service Commission is considering this motion on the briefs under Civil Service Rule II, § 6.2.

Civil Service Rule II, § 4.7 requires that discrimination appeals shall be filed "within thirty (30) days of the alleged discriminatory act." In her December 12, 2024, discrimination appeal, Ms. Phoenix alleges a discriminatory act occurred on October 17, 2024. Therefore, Ms. Phoenix's discrimination appeal is untimely.

The Department of Public Works' motion for summary disposition is GRANTED.

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Brittney Richardson (Mar 26, 2025 04:05 CDT)

BRITTNEY RICHARDSON, CHAIRPERSON



JOHN KORN, VICE-CHAIRPERSON



Ruth Davis (Mar 20, 2025 12:14 CDT)

RUTH DAVIS, COMMISSIONER



Andrew Monteverde (Mar 23, 2025 17:32 CDT)

ANDREW MONTEVERDE, COMMISSIONER