

CIVIL SERVICE COMMISSION
REGULAR MONTHLY MEETING
FRIDAY, MAY 9, 2025

The regular monthly meeting of the City Civil Service Commission was held on Friday, May 9, 2025 in the City Council Chambers, 1300 Perdido Street, New Orleans, LA 70112. Ms. Doddie Smith called the roll. Present were Chairperson Brittney Richardson, Vice-Chairperson John Korn, and Commissioner Mark Surprenant. Commissioner Richardson convened the meeting at 10:09 a.m. The Commission then proceeded with the docket. At 10:24 a.m. on the motion of Commissioner Surprenant and the second of Commissioner Korn, the Commission voted to go into executive session.

At 11:01 a.m. the Commission completed its executive session and proceeded with the business portion of the meeting.

Item #1 was the minutes for April 11, 2025. Commissioner Korn moved to approve the minutes. Commissioner Surprenant seconded the motion, and it was approved unanimously.

Item #2 was the ratification of Public Integrity Bureau (PIB) extension requests. Commissioner Surprenant moved to approve the extension requests. The motion was seconded by Commissioner Korn and approved unanimously.

Item #3a under Rule Amendments was a proposed amendment to Rule IV Section 9.2(a) to change the pay cycle for non-exempt employees engaged in law enforcement activities. The amendment was introduced and discussed at a previous Commission meeting. This changes the police pay cycle from a two-week pay cycle to a one-week pay cycle. Personnel Director Amy Trepagnier asked that the effective date be within one year of City Council's approval, as staff anticipates the change in the ADP payroll system will take some time. Commissioner Korn moved to approve the request. Commissioner Surprenant seconded the motion, and it was approved unanimously.


Item #4a under Classification and Compensation Matters was a request from the New Orleans Fire Department to create the new classification of Fire Medical Training Instructor. The new job classification would oversee and conduct firefighter medical training activities at the Fire Training Academy. The position would have a

hiring rate of \$66,388 annually. Commissioner Surprenant moved to approve the request. The motion was seconded by Commissioner Korn and approved unanimously.

Item #4b was a proposed amendment for a new special rate of pay to establish discretionary pay and leave incentives. The special rate of pay is pursuant to a request from the Office of the Inspector General. The proposed amendment will establish a discretionary incentive pay to recognize and engage employees by providing discretionary pay and leave awards. Director Trepagnier explained that there would be no dedicated budget for the special rate of pay, but that a department with unspent personnel money at the end of a fiscal year would have the choice to return it to their exemplary employees by way of lump sums up to \$4,000 or additional leave days. Commissioner Korn moved to approve the request. Commissioner Surprenant moved to second the motion, and it was approved unanimously.

Item #5a under Recruitment and Selection Matters was a request for the approval of examination announcements. Commissioner Surprenant moved to approve examination announcements 11373-11377. The motion was seconded by Commissioner Korn and approved unanimously.

There being no additional business to consider, Commissioner Surprenant moved for adjournment at 11:11 a.m. The motion was seconded by Commissioner Korn and approved unanimously.


Brittney Richardson (Jul 8, 2025 14:48 CDT)

Brittney Richardson, Chairperson



John Korn, Vice-Chairperson

Mark Surprenant
Mark Surprenant (Jul 8, 2025 14:06 CDT)

Mark Surprenant, Commissioner