

CIVIL SERVICE COMMISSION
REGULAR MONTHLY MEETING
FRIDAY, JULY 11, 2025

The regular monthly meeting of the City Civil Service Commission was held on Friday, July 11, 2025, in the City Council Chambers, 1300 Perdido Street, New Orleans, LA 70112. Ms. Doddie Smith called the roll. Present were Vice-Chairperson John Korn, Commissioner Ruth White Davis, and Commissioner Andrew Monteverde. Commissioner Korn convened the meeting at 10:05 a.m. The Commission then proceeded with the docket. At 10:31 a.m. on the motion of Commissioner Davis and the second of Commissioner Monteverde, the Commission voted unanimously to go into executive session.

At 11:11 a.m. the Commission completed its executive session and proceeded with the business portion of the meeting.

Amy Trepagnier, Personnel Director of the Civil Service Department, requested that the Commission take up Item #6 at the beginning of the meeting.

Item #6 was a request from the Police Department to transfer the Grounds Patrol Unit from the Mayor's Office of Public Safety as well as the Grounds Transportation, Parking and Towing Units from Public Works to the Police Department in accordance with Rule III, Section 8 - Transfer of a Functional Unit. Anne Kirkpatrick, Superintendent of Police, addressed the Commission. She noted that due to the multiple funding sources for the Grounds Patrol Unit, the Police Department is amending their request to ask for the transfer of only Grounds Transportation and Parking and Towing Units to the Police Department. Assistant Superintendent Hans Ganthier and Captain Anothony "Buddy" Micheu briefly addressed the Commission regarding the intended scope of a transfer for the aforementioned units and its impact on the public during daily operations and special events. Commissioner Davis noted that she wanted to give the impacted employees an opportunity to provide their feedback on the transfer as well as give NOPD an opportunity to describe how the new units fit into the current organizational structure. Commissioner Davis motioned to defer the request until the next meeting. The motion was seconded by Commissioner Monteverde, and it was approved unanimously.

Item #1 was the minutes for June 13, 2025. Commissioner Monteverde moved to approve the minutes. Commissioner Davis seconded the motion, and it was approved unanimously.

Item #2 was the ratification of Public Integrity Bureau (PIB) extension requests. Commissioner Davis moved to approve the extension requests. The motion was seconded by Commissioner Monteverde and approved unanimously.

Item #3a under Rule Amendments was a proposed amendment to Rule VII, Section 1.1 - Working Test Periods. Director Trepagnier stated that the rule amendment was introduced at the last meeting due to recent litigation. The amendment removes the requirement that the Appointing Authority provide a reason for the probationary period failure to the employee. The requirement for the Appointing Authority to receive approval from the Personnel Director for probationary period failures under two months will remain. Commissioner Davis moved to approve the request. Commissioner Monteverde seconded the motion, and it was approved unanimously.

Item #3b was the introduction of a proposed amendment to Rule II, Section 12 and Rule VIII, Section 4.1 to treat the Commission's employee representative as working when conducting official Commission business during regular work hours. The proposed amendment provides a provision that the employee representative, on a normal workday, receive their regular pay when they are working on behalf of the Commission at the request of the Chairperson or Vice-Chairperson of the Commission. The rule will lie over for public comment until the next Commission meeting.

Item #4a under Classification and Compensation Matters was a request from the New Orleans Police Department to create the new classification of Crime Scene Investigation Manager. Robert Hagmann, Personnel Administrator of the Classification and Compensation Division, stated that the position would be a civilian classification responsible for overseeing the crime scene investigation unit as a second-level supervisor. Commissioner Monteverde moved to approve the request. The motion was seconded by Commissioner Davis and approved unanimously.

Item #4b was a request from the Sewerage and Water Board to create the new Utility Program Relations Liaison job series. Mr. Hagmann stated that the objective of the

job series is to provide a liaison for individual customer inquiries related to SWBNO infrastructure, programs, and other field work being conducted by internal crews or contractors performing other capital works. Five new positions will be created in the job series with a potential to grow. Commissioner Davis moved to approve the request. Commissioner Monteverde seconded the motion, and it was approved unanimously.

Item #5a under Recruitment and Selection Matters was a request for approval of examination announcements. Commissioner Monteverde moved to approve examination announcements 11389-11396. The motion was seconded by Commissioner Davis and approved unanimously.

Item #7 was a report on the new Learning Management System Neogov LEARN. Director Trepagnier stated that the Civil Service Department has transitioned to an electronic learning management system for the employee growth and development program. The Employee Growth and Development Division is responsible for administering over 60 instructor-led enrichment courses for City employees, which are taught by fellow City employees who act as instructors. The program was previously led by one employee who managed the system using paper course applications and Microsoft Access, a database management software system. The new system is managed online and provides the benefit of employees scheduling their courses electronically, accessing self-led training where employees can complete various learning modules online, and allows managers to track course completion, which for some positions, correlates to an employee's eligibility for promotion. No action was required by the Commission.

Director Trepagnier requested that the Commission take up an off-agenda item regarding the application of Act 384 of the 2024 Legislative Session and House Resolution 224 (2024) relative to moving the Sewerage and Water Board to the State Civil Service system. Commissioner Monteverde moved to add the additional item. Commissioner Davis seconded the motion, and it was approved unanimously.


Commissioner Korn read a statement on behalf of the Commission. Last month, the Louisiana State Civil Service submitted a request for information relative to the proposed transition of all classified SWB employees from the City Civil Service system into the State Civil Service system by August 1, 2025. The Commission asserts that such a shift undermines the principles of local accountability and

transparency, as the salaries of SWB employees are funded by New Orleans taxpayers and therefore SWB should remain under local jurisdiction.


Further complicating the issue is the unclear legal foundation for the transfer. Act 384 (§ 2) from the 2024 Regular Session mandates the migration of SWB employees to the State system by August 1, 2025. However, the Commission contends that the law authorizing this directive remains unclear. Representative Stephanie Hilferty introduced House Resolution No. 334 (2024), urging both City and State Civil Service entities to *disregard* § 2 of Act 384 entirely. Resolution 334 further highlights constitutional infirmities within Act 384 and signals intent to repeal section 2 of the legislation.

Commissioner Korn moved that the Commission adopt the resolution opposing the transfer of the Sewerage and Water Board classified employees from the City of New Orleans Civil Service system to State Civil Service system. The motion was seconded by Commissioner Monteverde, and it was approved unanimously.


There being no additional business to consider, Commissioner Davis moved for adjournment at 12:22 p.m. The motion was seconded by Commissioner Monteverde and approved unanimously.


John Korn (Sep 15, 2025 14:26:17 CDT)

John Korn, Vice-Chairperson


Ruth Davis (Sep 19, 2025 11:41:26 CDT)

Ruth White Davis, Commissioner


Andrew Monteverde (Sep 15, 2025 19:07:58 CDT)

Andrew Monteverde, Commissioner