

Planning Advisory Committee

February 21, 2024

Meeting Minutes

Members Present:

Chair – Rachael Berg

City Planning Commission – Laura Bryan

Historic District Landmarks Commission – Tracy St. Julien

The Department of Real Estate and Records – Ashley Spangenberg, Toni Thompson, Katie Leron

Sewage and Water Board – LaJoyce Steib

Department of Safety and Permits – Todd Breckman

A City Planning Commission representative called the meeting to order by describing the function of the PAC, to consider the technical merits of projects proposed in the public right-of-way to inform the City Planning Commission's decision.

Item #1 – Minutes from the January 17, 2024, PAC meeting

The minutes from the January PAC meeting were considered for adoption. The representative from HDLC made a motion to accept the minutes from the January 17, 2024, PAC meeting. The motion was seconded by the Department of Safety and Permits and unanimously adopted.

Item number 2 – Consideration Subdivision Docket 002/24

The representative from the City Planning Commission explained this item was erroneously included on the PAC agenda and did not trigger the need for PAC review. Therefore, the item was not acted on.

Item Number 3 – Consideration of Property Acquisition 002/24

The representative from the City Planning Commission explained Item number 3 was for the acquisition of a building at 3035 Earhart Street and that it will be considered by the City Planning Commission at the February 27, 2024, CPC hearing. Laura Bryan, the planner assigned to the request was present and added into some additional information about the proposed use of the building as mostly a warehouse with potential for offices. There was no one from the public present either in support of in opposition to the request; however, the Director of NOHSEP, Collin Arnold, was present to speak on behalf of the request. He explained that the warehouse would serve as an immediate storage facility for NOHSEP, NOHD and NOFD's vehicles, trailers, and other equipment. In addition to the interior warehouse space, the land surrounding the structure is secured and could be used for storage of more vehicles or other equipment. In the future, the vacant land could be developed. Mr. Arnold described how valuable the location is for City emergency response operations. During emergencies, materials and supplies could be delivered directly to the facility (which has many loading docks) and then distributed to the various city entities. Having one location large enough to accept and store supplies would make the process much easier for NOHSEP and would improve the accounting of materials. Mr. Arnold describe other ways the property will improve emergency operations and would be an asset to NOHSEP and the City's public safety agencies. Toni Thompson, Real Estate Administrator, explained that the site is in Flood Zone X and

added that the building also contains three sleeping quarters. HDLC made a motion of no objection, seconded by Safety and Permits and the motion was unanimously adopted.

The committee did not have any comments or questions. The representative from the HDLC made a motion of no objection which was seconded by the representative from the Department of Public Works and was unanimously adopted.