



## SUBDIVISION REQUEST APPLICATION

**Covid-19 Submittal Protocol: Please submit complete applications via email to [CPCinfo@nola.gov](mailto:CPCinfo@nola.gov). Applicants without the ability to submit via email should contact (504) 658-7100 to make alternative arrangements. Incomplete applications will not be accepted and will be returned to the applicant.**

Type of Subdivision:                      Minor Subdivision creation of 5 lots max.)                      Major Subdivision (creation of more than 5 lots or dedication/revocation of streets)

The property owners would like to request a re-subdivision of:

Existing Lots \_\_\_\_\_

Municipal Address \_\_\_\_\_

Tax Bill Numbers (s) \_\_\_\_\_

**Into** Proposed Lots \_\_\_\_\_

Square Number \_\_\_\_\_ Municipal District \_\_\_\_\_

As per survey by \_\_\_\_\_ Date of Survey \_\_\_\_\_

### APPLICANT INFORMATION

Applicant Identity:                      Property Owner                      Agent

Applicant Name \_\_\_\_\_

Applicant Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant Contact Number \_\_\_\_\_ Email \_\_\_\_\_

### REQUEST (REASON FOR REQUEST AND PROPOSED DEVELOPMENT, IF APPLICABLE)

**LAND USE:** Residential (number of dwelling units), Commercial or Industrial (type of Commercial or Industrial land use), briefly describe: \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Proposed Land Use: \_\_\_\_\_

### PROPERTY OWNERS NAMES (Please print names as they appear on the title. Electronic Signatures will not be accepted.)

Property Owner Name \_\_\_\_\_

Property Owner Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Owner Contact Number \_\_\_\_\_ Email \_\_\_\_\_

Note: If ownership is joint, each owner must be listed. If ownership is a partnership, the Partnership Agreement must be included. If ownership is a corporation, Articles of Incorporation and a Board Resolution authorizing an individual or agent to sign on behalf or if ownership is a LLC, Articles of Organization and legal documentation authorizing an individual or agent to sign on its behalf must be included. If necessary, submit proof of ownership documents, such as copies of the recorded act of sale, act of exchange, act of donation, cash sale or deed.



Building/Construction  
Related Permit



|                                          |       |
|------------------------------------------|-------|
| Received by                              | _____ |
| Sign Provided <input type="radio"/> Date | _____ |
| Tracking Number                          | _____ |

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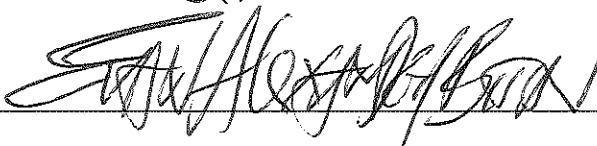
### ACKNOWLEDGMENTS

I (we) hereby affirm that ownership and property information presented on this application is current and accurate and, further, that the undersigned meet the requirements of Article 4 of the Comprehensive Zoning Ordinance to submit this application. I (we) acknowledge that inaccurate or incomplete ownership, improper authorization, or property identification will make this application and resulting actions null and void. I (we) the undersigned owner and authorized agent of the area of land described above, hereby submit for your approval the above stated request.

By my signature below, I attest to the fact that I am the legal owner of the property in question to be resubdivided as described above, and I agree to indemnify and hold harmless the City of New Orleans, its officials, directors, employees and agents, from any claim whatsoever resulting from title or ownership deficiencies in any part of said property. Further, signing the application form shall serve as an attestation that the property owner(s) have consent of any mortgage holder or any lien holder interest in the property (if applicable).

If ownership is joint, each owner must be listed. If ownership is a partnership, the Partnership Agreement must be included. If ownership is a corporation, Articles of Incorporation (full document filed with the Secretary of State) and a Board Resolution authorizing an individual or agent to sign on its behalf must be included. If ownership is a LLC, Articles of Organization (full document filed with the Secretary of State) and legal documentation authorizing an individual or agent to sign on its behalf must be included. If necessary, submit proof of ownership documents, such as copies of the recorded act of sale, act of exchange, act of donation, cash sale or deed.

Owner Printed Name EVAN BITAN OBO SEE DEVELOPERS LLC

Owner Signature  Date 12/10/24

Agent Printed Name EVAN BITAN

Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

STATE OF LOUISIANA, PARISH OF ORLEANS

Before me, the undersigned authority, personally appeared the person(s) whose signature are affixed above, all of the full age of the majority, who declared under oath to me, Notary, that they are the owners or authorized agents of the property described above, and that their signatures were executed freely and voluntarily and that they are duly qualified to sign.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_

My Commission expires \_\_\_\_\_

