

CITY PLANNING COMMISSION
CITY OF NEW ORLEANS

LATOYA CANTRELL
MAYOR

ROBERT D. RIVERS
EXECUTIVE DIRECTOR

LARRY W. MASSEY, JR.
INTERIM DEPUTY DIRECTOR

PERSONNEL, ADMINISTRATION, AND CONTINUING EDUCATION COMMITTEE

MINUTES – March 30, 2021 at 3:00 PM

Commissioners Attending

Lorey Flick
Kathleen Lunn
Sue Mobley
Katie Witry

CPC Staff Attending

Larry Massey
Emily Ramírez Hernández
Sydney Shivers

1. **Consideration:** CPC Wellness Survey Results

Commissioner Witry led the discussion on the staff wellness survey results. The Committee reviewed the staff's answers to each survey question and suggested actionable steps for further discussion with the full Commission at the upcoming Operational meeting to ensure overall progress and health in the workplace and respond to the demands of the workflow:

- How can CPC access the federal funds from the COVID response to assist with technology to ensure everyone has; VPN access, mobile work stations, printers and computers and hotspots. Also ensure the access is equitable among the department.
- How to shape the hybrid work model to ensure access can be granted to all programs remotely: LAMA, maps, City secure resources.
- How can staff access academic journals, periodicals, and planning tools through local universities, etc. (e.g., UNO Library) to help with reports and studies.
- How to streamline the technology that is used in reports and studies?
- The staff likes to work, but how sustainable is the workflow? With great demand but limited staff.
- The staff is talented, smart, and committed and most have master's degrees. How can the Commission encourage better support from the Administration, with salaries and promotions?



- How can collaboration throughout the departments and shared resources be better utilized?
- Staff likes to be around each other, and some enjoy the flexible schedule of a hybrid model. Is the hybrid model a long term option as people get vaccinated?
- Staff would like to be recognized for their work. How can we boost morale?
- Upcoming staff retreat: outside at Botanical Gardens or Grow Dat - any other suggestions? During a weekday—Friday preferred in May from 9-3.

One member of the public was present and asked questions for information purposes.