

## **Planning Advisory Committee**

January 17, 2024

Meeting Minutes

### **Members Present:**

Chair – Rachael Berg

City Planning Commission – Marin Stephens

Historic District Landmarks Commission – Tracy St. Julien

The Department of Real Estate and Records – Ashley Spangenberg, Toni Thompson

Department of Public Works – Louis Haywood

A City Planning Commission representative called the meeting to order by describing the function of the PAC, to consider the technical merits of projects proposed in the public right-of-way to inform the City Planning Commission's decision.

### **Item #1 – Minutes from the December 20, 2023, PAC meeting**

The minutes from the December PAC meeting were considered for adoption. The representative from HDLC made a motion to accept the minutes from the December 20, 2023, PAC meeting. The motion was seconded by the Department of Public Works and unanimously adopted.

### **Item number 2 – Consideration Property Disposition 001/24**

The representative from the City Planning Commission presented the request and stated it was an amendment to a previously heard land swap that has since been modified. The Property Disposition will be considered at the February 6, 2024, CPC hearing and Marin Stephens is the lead planner on the request. The applicant explained in greater detail the use of the rights-of-ways and green space that is proposed to be swapped with the State. The applicant explained the green space will be used to house mechanical equipment such as generators and part of some of the streets they are requesting to acquire will become closed to the public. These areas are undergoing an updated traffic impact analysis which will be sent to CPC staff prior to the CPC hearing on 2/6/24. There were no speakers from the public present to speak on behalf or in opposition to the request. The representative from HDLC made a motion of objection subject to further review from the Department of Public Works and the City Planning Commission. The motion was seconded by the Department of Public Works and unanimously adopted.

### **Item Number 3 – Consideration of Property Acquisition 001/24**

The representative from the City Planning Commission explained Item number 3 was for the acquisition of the entirety of Duncan Plaza. When the first iteration of the property swap was considered by the Planning Advisory Committee, it did not include the portion of Duncan Plaza with the Heal Garage. This version of the request contains the heal garage in addition to the State-owned lots adjacent to the Heal Garage. The representative from the City Planning Commission explained Marin Stephens with the lead planner assigned to this case and it would be considered at the February 6, 2024, CPC hearing. There was no one from the public present either in support of in opposition to the request. The committee did not have any comments or questions. The representative from the HDLC made a motion of no objection

which was seconded by the representative from the Department of Public Works and was unanimously adopted.