



# CITY OF NEW ORLEANS

## Restoration Tax Abatement Program

### RTA Review Committee Meetings

# PUBLIC MEETING PROCEDURES

#### RTA Review Committee

Kelly Butler  
Safety & Permits

Tanya Irvin  
Law Department

Justin Nwokolo  
Supplier Diversity

Jeffrey Schwartz  
Economic Development

Tracy St. Julien  
Historic District Landmark  
Commission

Tremont Tapp  
Workforce Development

Courtney Wilson  
Treasury | Finance

The purpose of the Mayor's Restoration Tax Abatement Review (RTA) Committee Meetings is to provide each RTA applicant with a platform to present their project to the committee for recommendation of approval or denial. These meetings are open to the public.

Please take a moment to read our guidelines for public participation in committee meetings.

#### Agenda

An agenda is available for public inspection at least 24 hours prior to the meeting and may be found on the [City's webpage](#). Ordinarily the committee will address items as they appear on the agenda.

#### Committee Voting Procedure

Committee rules of voting procedures for all meetings are available for public inspection on the City's webpage. To take official action on items, the committee will pass a motion by roll call and render a vote of strongly approve, approve, or disapprove. Generally, a simple majority vote of the members present is needed to pass most motions.

#### Public Participation In Meetings

Comments from the public are restricted to the public forum period of regular public meetings of the committee that are required by law.

RTA Committee meetings are the forum for the committee to conduct the review of RTA applications. While the Committee meetings are open to the public pursuant to the Louisiana Open Meeting Law, they are not a forum for public expression.

Guidelines for public participation in RTA committee meetings are as followed:

- Members of the public shall engage via written public comment **ONLY** to prevent disruption of the proceedings of the committee.
- Members of the public are not allowed to participate in committee discussion and debate without a specific invitation by the moderator and has discretion in deciding what the scope of the comments may be.
- At the beginning of the meeting, the moderator will read aloud the entire committee agenda.
- Written public comments will be accepted from the time the agenda is released until the closing remarks of each agenda item (prior to voting).
- [Public comments submitted must be accompanied by the following information:](#)
  - [the commenter's full name](#)
  - [the commenter's email address](#)
  - [the referenced agenda item \(RTA application # and property address\)](#)

*Any comment missing this information will not be read aloud.*

- Public comments will be published on the agenda of each meeting.
- Members of the public may not submit more than one written comment per agenda item.
- Before the Committee votes on an agenda item, a moderator will read into the record all comments pertaining to that item that have been submitted in accordance with these rules.
- NOTE: Public comment may be allowed for items not requiring a vote at the discretion of the moderator. Such comment may be subject to additional restrictions, and/or modifications to be announced by the moderator at the outset of the meeting.

#### Regular Meeting Date & Time

The RTA Committee meetings are held bimonthly and on the last Tuesday of the month, except when that would fall on or very near a holiday or event. All meeting dates are tentative and subject to change.