

Internship Title: Diabetes Prevention Program Intern (FALL26-06-P)

Position Overview: The rate of diabetes in Orleans Parish/City of New Orleans is higher than the national average. Residents of New Orleans are feeling the effects of diabetes, and it impacts nearly every household. Following the public health prevention principle, the New Orleans Department of Health and Human Services is focused on preventing the onset of diabetes among residents. The internship work will vary from week to week, and the intern will be able to learn and practice a wide range of health department/public health tasks. This position is an in-person work opportunity.

Intern Supervision

- Supervisor Name: Dr. Yolanda Cavalier
- Supervisor Title/Program: Diabetes Prevention Program Lead, Chronic Disease Program
- Supervisor Email: Yolanda.Cavalier@nola.gov
- Supervisor Phone: 504-658-8916

Primary Responsibilities:

- Assist with program planning and implementation
- Program evaluation
- Community outreach and advocacy
- Participate in stakeholder meetings focused on diabetes prevention or risk factors associated with diabetes

Sample Activities:

- Develop a diabetes prevention resource page on the NOHD website
- Present information on the Diabetes Prevention Program to health care providers and organizations interested in starting their own program
- Assist in the preparation of Lifestyle Coaching sessions
- Perform outreach in the community that promotes diabetes prevention and recruitment of new participants
- Support internal data collection and evaluation efforts

Desired Qualifications:

- It is preferred that the student attend one of the following institutions:
 - Delgado Community College
 - Dillard University
 - Louisiana State University
 - Loyola University New Orleans
 - Southern University of New Orleans
 - University of Holy Cross
 - University of New Orleans
 - Xavier University of New Orleans

- If the student does not attend one of the above-mentioned universities, the student must be a Louisiana native.
- Strong written and verbal communication skills
- Confident learner, time management skills, comfortable working with various stakeholders.
- Academic or professional experience in public health (preferred)
- 2nd year master's student (preferred)

Position Requirements:

- A minimum of 60 college credit hours must be completed. Supporting documentation such as an official transcript, diploma, or certificate is also required.
- All City of New Orleans applicants must pass a drug and background screening prior to hire, be legally allowed to work in the United States, and able to provide supporting documentation such as a valid passport.
- Intern must submit daily work logs – template will be provided.
- Intern must have their own laptop.

Compensation:

- Paid interns will be hired at the Civil Service Management Development Assistant classification level with an hourly compensation rate of \$18.88 per hour.
- Paid interns cannot work overtime; hours worked will be strictly limited to no more than 15 hours per week.
- Positions are limited to a term of up to 12 consecutive weeks from official start date.
- Paid interns hired by the City cannot take another transient appointment within one year of termination.
- No benefits will be awarded for this position.

Resources Available:

- City Email
- Microsoft Office