



Ground Transportation Bureau

Date _____
Tracking Number _____

SCHOOL BUS DRIVER IN-SERVICE TRAINING FORM

IN-SERVICE TRAINING REQUIRED

Chapter 505, section 5 of Louisiana Department of Education Bulletin 119 and section 162-1814 of the City Code of New Orleans requires all school bus drivers in Louisiana to undergo a minimum of eight hours of in-service training biannually.

Bus driver participation in in-service training sessions is mandatory for the driver to maintain certification. Training topics should be selected from the following courses:

- appropriate units of the Louisiana School Bus Driver Instructional Program;
- National Safety Council Defensive Driving Course: Coaching the School Bus Driver;
- approved first aid course with emphasis on activities designed to meet school bus drivers' needs;
- assertive discipline/passenger management training;
- drug abuse prevention awareness training;
- transporting students with disabilities;
- recognizing and reporting child abuse;
- commercial driver's license (CDL) training;
- special activity trip requirements; and
- other topics approved by the DOE.

APPLICANT INFORMATION

Applicant Name			
Address			
City	State	Zip	Phone
Email address			

TRAINING GIVEN BY

Name			
Address			
City	State	Zip	Phone
Email address			
Training date(s)	Training Topic(s)	Number of hours	

ACKNOWLEDGEMENTS

I certify that the applicant has received the required in-service training on the dates listed above.	
Company Representative Name:	Date
Company Representative Signature:	