

CHIEF ADMINISTRATIVE OFFICE
CITY OF NEW ORLEANS

HELENA MORENO
MAYOR

JOSEPH I. GIARRUSSO III
CHIEF ADMINISTRATIVE OFFICER

CIRCULAR MEMORANDUM No. 26-05

January 29, 2026

TO: All Departments, Boards, Agencies, and Commissions

FROM: Joseph I. Giarrusso III, Chief Administrative Officer

JIG III

SUBJECT: SPECIAL RATE OF PAY: Mardi Gras Extended Special Event

I. PURPOSE

Pursuant to CAO Policy Memorandum No. 148 (R), this memorandum establishes the specific dates in 2026 for which the Special Rate of Pay for non-exempt employees performing or directly supporting Mardi Gras field operations is available. This memorandum does not alter or revise any other section within CAO Policy Memorandum 148 (R).

II. SPECIAL RATE OF PAY: MARDI GRAS EXTENDED SPECIAL EVENT

- A. Special Rate of Pay. Pursuant to the Civil Service Revised Plan for the Classified Service, any non-exempt employees assigned duties performing or directly supporting Mardi Gras field operations may, with the approval of their Appointing Authority, receive 10% above their normal rate of pay for all hours worked while directly engaged in such duties.
- B. Applicable timeframe. The application of the 2025 Mardi Gras Special Rate of Pay shall begin Friday, February 6, 2026, and shall end on Wednesday, February 18, 2026.

III. INQUIRIES

Questions regarding this memorandum should be directed to the Chief Administrative Office, Personnel and Training Division at 658-8600.

Attachments:

- CAO Policy Memorandum No. 148
- Payroll Instructions for the Special Rate of Pay - Mardi Gras Extended Special Event