

CHIEF ADMINISTRATIVE OFFICE
CITY OF NEW ORLEANS


LATOYA CANTRELL
MAYOR

GILBERT A. MONTAÑO
CHIEF ADMINISTRATIVE OFFICER

CIRCULAR MEMORANDUM No. 22-06

December 29, 2022

TO: All Departments, Boards, Agencies and Commissions

FROM: Gilbert A. Montaña, Chief Administrative Officer 

SUBJECT: 2023 SERVICE WIDE INCREASES

1. PURPOSE:

This memorandum confirms the timetable for payment of the 2023 service wide increases for all Classified and Unclassified employees. Please see attached 2023 payroll calendars for reference.

2. PROCEDURES:

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| Jan 1 st | Per Motion No. M-22-385, Police, Fire, and Weekly increases are effective the first full payroll period in 2023 where the hiring rates of all positions will be increased by four (4) 1.25 % steps or approximately 5% |
| Jan 8 th | Per Motion No. M-22-385, Administrative increases are effective the first full payroll period in 2023 where the hiring rates of all positions will be increased by four (4) 1.25 % steps or approximately 5% |
| Jan 13 th | Increases reflected on Weekly paychecks for pay period 1/1/2023-1/7/2023 |
| Jan 20 th | Increases reflected on Police and Fire paychecks for pay period 1/1/2023-1/14/2023 |
| Jan 27 th | Increases reflected on Administrative paychecks for pay period 1/8/2023-1/21/2023 |

3. INQUIRIES:

Any inquiries concerning this memorandum should be addressed CAO Human Resources, at 658-8600.

GAM/ch