

**Mayor's Office of Homeland Security & Emergency  
Preparedness  
Regulations Governing  
Nursing Home Emergency Preparedness**

**I. Authority.** Pursuant to Section 4-107(3) of the Home Rule Charter of the City of New Orleans, Section 2-1000 of the City Code, Section 30-1088 of the City Code, the Mayor's Office of Homeland Security and Emergency Preparedness of the City of New Orleans proposes the following regulations relative to nursing home emergency preparedness, including but not limited to regulations on the submission of emergency operation plans and emergency communications between nursing homes and the Mayor's Office of Homeland Security and Emergency Preparedness.

**II. Applicability.** These regulations shall apply to all nursing homes regulated by Article XIII of Chapter 30 of the City Code.

**III. Emergency Operation Plans.** Pursuant to Section 30-1088 of the City Code, nursing homes must submit emergency operation plans to the Mayor's Office of Homeland Security and Emergency Preparedness by March 1. Plans must include a full all hazards plan that is compliant with the Centers for Medicaid and Medicare

Service Emergency Rule and the Louisiana Department of Health nursing home annual survey. The all hazards plan must include response to tropical weather, no-notice flooding, and any other threat deemed required by a hazard vulnerability assessment. The Mayor's Office of Homeland Security and Emergency Preparedness and New Orleans Health Department will provide hazard vulnerability assessment data at the annual nursing home preparedness meeting that can be used for the following year's plan. Plans may be submitted via email to [plnsec@nola.gov](mailto:plnsec@nola.gov) or a printed copy can be submitted to the Mayor's Office of Homeland Security and Emergency Preparedness.

#### **IV. Emergency Communications.**

- (1) Pursuant to Section 30-1088(3) of the City Code, during all declared emergencies or disasters nursing homes must provide situational updates every 24 hours to the Mayor's Office of Homeland Security and Emergency Preparedness, or authorized designee. This may be done by email, phone or using the Louisiana Department of Health MSTAT or subsequent program. If a nursing home is unable to access the MSTAT program, situational updates must be provided via phone. If a nursing home has immediate needs from

the City of New Orleans, that information must be communicated by phone if possible.

(2) Pursuant to Section 30-1088(3a) of the City Code, all nursing homes shall provide immediate notification by email or phone to the Mayor's Office of Homeland Security and Emergency Preparedness, or authorized representative, if the facility evacuates, temporarily relocated, or temporarily ceases operation.

**V. Effective Date.** These regulations shall be effective on the 22<sup>nd</sup> day following adoption by the New Orleans City Council, as required by Section 2-1000(g) of the City Code.