



## **Ethics Review Board for the City of New Orleans**

### **Board Meeting of November 13, 2023, at 3:30 P.M. at Loyola Law School**

#### **Minutes**

1. *Call to Order.*
  - 1.1. The chair called the meeting to order at 3:47 p.m.
  - 1.2. ERB members present:
    - 1.2.1. Dawn Broussard
    - 1.2.2. Elizabeth Livingston de Calderon
    - 1.2.3. Holly Callia, Chair
    - 1.2.4. Monique G. Doucette (arrived later)
    - 1.2.5. Patrice Sentino
  - 1.3. ERB members absent:
    - 1.3.1. Wanda A. Brooks
    - 1.3.2. Tyrone G. Jefferson, Jr.
  - 1.4. Staff members present:
    - 1.4.1. Dane S. Ciolino, Executive Administrator and General Counsel.
  - 1.5. Staff members absent:
    - 1.5.1. None.
  - 1.6. The agenda for the meeting is attached.

2. *Approval of Minutes.* Upon a duly made and seconded motion, the ERB unanimously approved the minutes of the regular ERB meeting in October.
3. *Monthly Report of the Office of the Inspector General.*
  - 3.1. Ed Michel did not appear on behalf of the Office of the Inspector General.
  - 3.2. The board accepted his monthly written report (attached).
4. *Monthly Report of the Office of Independent Police Monitor.*
  - 4.1. Stella Cziment did not appear on behalf of the Office of the Independent Police Monitor.
  - 4.2. The board accepted Ms. Cziment's monthly report (attached).
5. *Monthly Report of Ethics Trainer.*
  - 5.1. Mr. Jordy Stiggs did not appear.
  - 5.2. The board accepted Mr. Stiggs's monthly written report (attached).
6. *Report of the Executive Administrator and General Counsel.*
  - 6.1. The board will consider a promotion for Mr. Stiggs at a future meeting.
  - 6.2. Mr. Ciolino presented his written report.
  - 6.3. Mr. Ciolino reported that the ERB has received no new complaints.
  - 6.4. The board discussed its record keeping practices.
  - 6.5. The board asked the EA to look into an anonymous complaint submission form on the website.
7. *Report on Appointments to ERB and Quality Assurance Review Advisory Committees.*
  - 7.1. Mr. Ciolino reported that two ERB positions must be filled. The mayor's office is working on this.
  - 7.2. Mr. Ciolino reported that four (4) Council and Mayoral appointments remain unfilled on QARACs for the IG and the IPM.
  - 7.3. At the December board meeting, the board will renominate members to the QARACs and adopt a resolution to obtain nominees from the council and the mayor to those committees.

8. *Executive Session to Discuss Competence of a Person.*
  - 8.1. On motion duly seconded, the board unanimously voted at 4:19 p.m. to go into executive session pursuant to Louisiana Revised Statutes section 42:17(A)(1) to discuss the character, professional competence, or physical or mental health of a person. Prior to going into executive session, Mr. Ciolino informed the board that the person whom the board would discuss has consented in writing to the discussion taking place in executive session.
  - 8.2. On motion duly seconded, the board unanimously voted at 5:23 p.m. to adjourn the executive session and to return to public session
9. *Motion to Engage Outside Counsel.* Motion to engage outside counsel on a personnel matter was made by Ms. Broussard and seconded by Ms. Calderon. Public comment was solicited, but none received. The board voted and unanimously adopted the motion
10. *Adjournment.*
  - 10.1. A motion was made to adjourn the ERB meeting.
  - 10.2. The motion was seconded.
  - 10.3. The ERB unanimously voted to adjourn. The meeting was adjourned at 5:34 p.m.

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