

Item #: _____

Officer Name: _____

Submit this form as an attachment to the Incident Report.

I am verifying that I responded to the call in the following ways:

Conducted a Predominant Aggressor Assessment when necessary:

State Law requires that officers conduct a predominant aggressor assessment when they receive conflicting accounts of dating or domestic violence.

If a predominant aggressor determination was required, I based my assessment on the following:

- Evidence from complainants and other witnesses
- The extent of personal injuries received by each person
- Whether a person acted in self-defense
- An imminent threat of future injury to any of the parties
- The future welfare of any minors who are at the scene
- Prior complaints of domestic abuse or dating violence
- Other relevant factors

*Might include: answers to the risk questions, the existence of past or current protective orders against a party, history of arrests for protective order violations, any history of threats, intimidation or use of weapons, excessive monitoring of the victim's behavior, whether or not that monitoring rises to the level of stalking

Used the following forms:

- Completed Domestic Violence Supplemental page
- Gave victim the Official Notice to Adult Victims of Family Violence
 - Noted "Given Infosheet" on DV Supplemental Page
- Gave victim the "Rights of Crime Victims and Witnesses"
- Completed "Documentation Chart for Attempted Strangulation Cases" when appropriate
- Completed the LAVNS form

Conducted interviews in a safe manner:

- Separated the parties before conducting any interviews

Collected evidence:

- Took photographs or requested photographs be taken
- Collected physical evidence
- When describing victim or perpetrator statements, I used quotations or admissions

Met officers' duties under the law:

- Notified the victim of the right to criminal or civil proceedings
- Notified victim of the availability of protective orders
- Notified victim of the availability of community resources for domestic violence victims
- Assisted the abused person in receiving medical treatment for any injuries caused by the battery
- Provided, or assisted the victim in obtaining, transportation to a safe place

Protective Orders

- Served a TRO where service had not yet been made and documented that service in the police report

I am verifying that my report includes the following:

Background and officers' actions:

- Immediate statements of either party and witnesses at the scene
- A complete description of the scene
- Any existing protection orders, no-contact orders, probation, warrants, prior convictions
- Summary of actions taken by responding officers (e.g., entry, arrest, non-arrest, use of force, attempts to locate, squad pick-up, transport, advocacy contact and referrals, victim notification, seizing firearms, rationale for self-defense or predominant aggressor determination)
- Account of evidence collected (e.g., pictures, statements, weapons, other)
- If an arrest was not made, the reason why
- If suspect is not present, details about where they might have gone and where he/she lives or stays when not at the address of the incident; physical and vehicle descriptions; aliases
- Factors that may support sentencing enhancement, including the presence of children and the children's ages, the presence of a weapon, presence or involvement of an elderly person or person with a disability, and whether the victim is pregnant.
- Details of the involvement and welfare of any children.

For each witness and party involved:

- Relationship to the other parties
- His/her account of events and responses to follow-up questions
- Does that person's account conflict with the other information the officer has collected?
- Ways to contact the person, including:
 - Home address and phone number
 - Place of employment, work address and phone number
 - Cell phone number(s)

For each party involved:

- Injuries or impairment (including pain, strangulation effects, breathing, movement impairment)
- Emotional state/demeanor
- Acts of intimidation or aggression
- Presence or use of weapons
- Alcohol or drug consumption and impairment of those involved
- Existence of language, communications, or cognition barriers
- Any spontaneous statements given by the suspect after the arrest

Information about risk:

- Responses to the five risk questions:
 1. Do you think he/she will seriously injure or kill you or your children? What makes you think so? What makes you think not?
 2. How frequently and seriously does he/she intimidate, threaten or assault you? Is it changing? Getting worse? Getting better?
 3. Describe the time you were most frightened or injured by him/her.
 4. Have you been threatened for seeking help, particularly from law enforcement or the courts?
 5. Does he/she possess or have access to firearms?
 - a. Has he/she used firearms to threaten or control you or other people?
 - b. What is the type, description, and location of any firearms?
- Stalking or cyberstalking behaviors

Additional information related to the case:

- Medical help offered or used
- When the officer serves a TRO while responding to the call, service of a TRO

