



NEW ORLEANS POLICE DEPARTMENT OPERATIONS MANUAL

CHAPTER: 46.5

TITLE: SECURITY OF VISITING DIGNITARIES

EFFECTIVE: 01/14/2018

REVISED: Replaces Policy 477

PURPOSE

The purpose of this Chapter is to provide for the planning and command structure in those instances where resources of the New Orleans Police Department are required to assist other governmental agencies in providing security for visiting dignitaries.

DEFINITIONS

Dignitary—An individual of high authority or rank usually within a political structure or other individuals, as deemed appropriate by the Superintendent of Police, in need of security or special transportation requirements while visiting the City of New Orleans.

S.A.R.G.E System—The United States Secret Service issues temporary lapel pins to individuals who will be near or around the president or other protected VIPs. The lapel letters designate the assigned position and access. It is not an acronym.

GENERAL INFORMATION

1. All requests for Department support involving visiting dignitaries will be coordinated through the Field Operations Bureau Special Events Section.
2. Special Events shall be responsible for the coordination, planning and deployment of Department members associated with dignitary visits or events.
3. Special Events Section is responsible for the overall site plan and if sufficient departmental resources are required, developing a Special Event Operations Plan.
4. Upon the request of the security services for a visiting dignitary, and once authorized by the Superintendent of Police, Special Events shall be assigned to coordinate the security assignment with other governmental agencies involved.
5. The assigned Special Events member shall contact all concerned agencies associated with the security detail furnishing them with his/her name, rank and telephone number where they may be contacted. The Special Events member shall obtain all pertinent details relative to the visit and determine to what extent resources of the Department are needed.

6. The Special Events member assigned to coordinate will meet with an assigned SOD supervisor and, if needed, an assigned member of the ISB Intelligence Section to assign responsibilities and coordinate activities.

SPECIAL OPERATIONS DIVISION

7. The Special Operations Division, when requested, will provide operational support for the security of visiting dignitaries.
8. A supervisory member of SOD shall be responsible for the operational planning and deployment of SOD members associated with dignitary visits or events under the overall coordination of the Special Events Section.
9. Specific equipment needs will be met by the inventory of the Special Operations Division to include, but is not limited to body armor, vehicles, and special weapons.
10. Special equipment needs will be based on the particular security assignment's threat level. The SOD supervisor in charge of the operational support of the assignment will identify the special equipment needs for the detail.
11. The SOD supervisor and/or the Intelligence Section member if assigned shall be responsible for surveying all locations where the dignitary may visit for threat level assessment. All avenues of travel shall be evaluated and alternate travel routes shall be preplanned and made part of the overall security operation.

SPECIAL OPERATIONS DIVISION - TRAFFIC

12. All motorcade movement involved in security efforts will be coordinated by the Special Operations Division's Traffic Section. The Traffic Section supervisor, in coordination with the Special Events Section, shall develop and provide a safe and efficient movement plan that is coordinated with the site security operation.
13. Motorcade teams shall travel the route of the dignitary prior to his/her departure and take appropriate action to remove any obstacles and or difficulties.

SITE PLAN / SPECIAL EVENT OPERATIONS PLAN

14. Security plan formulation shall include the identification of a nearby medical facility for emergency care.
15. Communication among department members assigned to the security function will utilize the departmental surveillance radio kit, comprised of a push to talk button and ear microphone. An additional radio talk group may be authorized by the Special Events coordinator.
16. Dignitary visit sites outside the original hosting jurisdiction shall be coordinated with a representative from the site agency. Movement plans from the hosting jurisdiction into other jurisdictions shall be made part of the overall security operation.
17. The Special Event Section member or an assigned SOD or Intelligence Unit member / supervisor shall accompany the dignitary to the visiting jurisdiction site and deploy crisis management as needed to ensure the successful return of the dignitary.
18. Site teams shall ensure all entrances, exits, walkways, and avenues of threat are monitored and secured. All entrances and exits will be secured and access to

unauthorized individuals and personnel disallowed.

19. Visits of foreign heads of state, President, or Vice President of the United States may require the detail to utilize support elements from other Bureaus and all police districts. These elements will be deployed as outlined in the Special Event Operations Plan and along the motorcade route preventing any interference with the motorcade.

UNITED STATES SECRET SERVICE

20. All security assignments associated with the United States Secret Service as part of the protective detail require the display of the S.A.R.G.E. system identification lapel pin. These pins shall be supplied by the Secret Service to those department members who are involved in the protective detail.
21. Assignments not directly associated with the protective detail or supported by the Secret Service shall require the display of the NOPD tie tack identification pins for all assigned plain clothes officers. The SOD or Intelligence Unit supervisor shall instruct the involved plain clothes NOPD members to utilize the tie tack affixed to the left lapel.

SECURITY ASSIGNMENTS AND THE UNITED STATES SECRET SERVICE

22. Requests for Department support of the United States Secret Service shall be staffed by members of the Special Operations Division and or the Intelligence Section. Large or multiple site visits may require the utilization of additional personnel from the Field Operations Bureau.
23. One department member shall be assigned to each Secret Service identification team, motorcade team, and site team. This ensures complete operational communications with all agencies.
24. Identification teams responding to suspicious activities observed by the Secret Service shall support the effort by enforcing all state laws and city ordinances as appropriate to the circumstances encountered. The NOPD officer shall also provide radio communication access for the Secret Service.