



# POLICE COMMUNITY ADVISORY BOARD

## RECOMMENDATION PROCESS

### Items of Eligibility

Changes or improvements to be made in the listed areas below as they pertain to community impact, trust building and health and safety concerns.

#### Eligible - Recommendations for Consideration

1. NOPD Operations
2. Police Conduct
3. Resource Deployment
4. Relevant Public Safety Strategies

#### Not Eligible

1. Direct Line Item Budget Request
2. NOPD Disciplinary Actions  
(ex. Hiring-Firing)
3. Political Position Statements

### ABCs OF SETTING RECOMMENDATIONS

#### Recommendations

Ideas, suggestions, or proposals offered to the governing agency to be consider for effective operation that will result in a change or a new process that will results in a positive impact in the surrounding community

#### **Step One – Recommendations**

- A. Any PCAB member can submit a recommendation
- B. An opportunity to hear the Background, Narrative or Synopsis is provided by PCAB member introducing the recommendation
- C. Productive and meaningful deliberation must follow the introduction.

(Definition) Deliberation is a formal or official discussion or debate to careful consider a subject

#### **Step Two – Approving**

- A. Nomination for proposed recommendation offered
- B. Nomination must be secured (another person verbally expressing their agreement by 2nding the motion or an amendment.)
- C. General Vote for all PCAB members

For more information on the recommendation process please visit the PCAB Neighborhood Participation Process Policy Manual (Pages 16-17)

# Advisory Group Recommendation Form

Voting Date:

Presented By:

Approved

Recommendation:

# Number of Members	# Number of Members
In Favor:	Opposed:

Submission Date:

Recipient Name:

## Background/Narrative

(Required Attachments)

- Meeting Minutes
- Attendance Log/Sign In Sheet
- Additional Comments/Ballots

(Agency Response):

Responding Personnel:

Title:

Date: