

DEPARTMENT OF SAFETY AND PERMITS
CITY OF NEW ORLEANS

LATOYA CANTRELL
MAYOR

ZACHARY SMITH
DIRECTOR

Date: February 15, 2019

To: Zachary Smith, Director, Dept. of Safety and Permits

From: Larry Chan, Building Official *L.C.*

CC: Charles Collins, Rudy Hardouin, Terry Willis

Re: Electrical and Gas Meter Authorization

The purpose of the memo is to clarify the Departmental policy related to requirements for the authorization of the number of meters issued. Before any approval for a metered service, it shall comply with all Building, Electrical, Mechanical, and Zoning rules and regulations.

- (a) Single and two family dwellings shall have a maximum of one metered service for a single family dwelling and two metered services for a two family dwelling.
- (b) Multifamily dwellings of three or more units shall have a maximum of one metered service per unit.
- (c) House meters will only be issued for multifamily dwellings depending on the usage, with the permission of the Director for the Department of Safety and Permits. (House Meter is a metered service used for uninhabitable spaces or items).
- (d) Metered services for other than multifamily dwelling units shall be approved by the Director.
- (e) Meter service for a Boat Dock shall require an affidavit attesting to the exclusive use of the boat dock for commercial fishing vessels. A current commercial fishing license shall be attached to the affidavit.
- (f) All electrical service equipment in or on structures shall be installed above the Basic Flood Elevation (BFE).
- (g) Metered services will not be approved or issued for, Accessory Structures, Man Caves, Garages, Sheds, and the like.

Please let me know if you have any additional questions.

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