

## Email completed application to TradeLicenseInfo@nola.gov

Construction/Development Related License



Date **Tracking Number** 

TRADE LICENSE APP	LICATIO	N	
Please review the Trade License Che	cklist to deterr	mine wl	hat documents you need to bring with you.
Application Type O New O Ch	ange of Addre	ess (	Renewal
If renewal, what is your current license number(s)? #:			#:
LICENSE TYPE (Please indicate	te what you ar	e apply	ving for)
MECHANICAL			<b>ENGINEER</b> (only fill out the applicant and business information and sign)
Class " A" AC/ Refrigeration Contractor		nactive	First Class Operating Engineer's Certificate OActive Olnactive
Class " A" Master Gasfitter	_	nactive	Second Class Operating Engineer's Certificate Active
Class "B" Journeyman Mechanic  Class "B" Journeyman Gasfitter	OActive OActive		Third Class Operating Engineer's Certificate  OActive  Hoisting and Portable Engineer's Certificate  OActive
Class B Journeyman Gasiliter	OACTIVE		Hoisting and Portable Engineer's Certificate CACtive
ELECTRICAL			
Class "A" Electrical Contractor	OActive Oli	nactive	
Class "D" Journeyman Electrician	OActive		
Class "C" Maintenance Electrician	OActive		
Class "E" Electrician Trainee	OActive		
APPLICANT INFORMATION	٧		<u>'</u>
Applicant Name			
Applicant Address			
			Zip
Home Phone ( )		Cell _	( ) Email
Date of Birth			Age SSN
Please include a copy of your drivers lice			
Driver's License Number			
City of New Orleans Certificate of R	egistration Nu	ımber(s	5)
Parish Occupational License Number	<u> </u>		
Yes O No O Are you currently e	mployed? If y	es, com	nplete the following:
How long have you been involved in A/C / Refrigeration?  Years Experience			
How long have you been involved in Gas Fitting?			Years Experience
How long have you been involved in Electrical work?			Years Experience



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EMPLOYER/COMPANY INFO	RMATION		
Applicant/License Holder Name			
Employer/Company Address			
City	State	Zip	
	Cell Phone Numb		
EXAMINATIONS			
277 (1 111 47 (11 01 14 0			
I Passed the ICC Contractor's Examination (Check all that apply)	ELECTRICAL	MECHANICAL	
	O "A" Electrical Contractor	○ "A" AC/ Refrigeration	
	○ "C" Maintenance Electrician	O "A" Master Gasfitter	
	O "D" Journeyman Electrician	○ "B" Journeyman Mechanic	
		○ "B" Journeyman Gasfitter	
	O I passed the Examination administered by the Louisiana State Licensing Board for contractors under Section V (statewide only). (For Electrical License)	O I passed the Examination administered by the Louisiana State Licensing Board of Contractors under Section VI (statewide only). (For Mechanical License)	
If you are applying for license without	examination you must comply with the fo	ollowing:	
and I'm applying to	by the City or State of the City of New Orleans AS PER Article 14 verified and approved by the Division Chi	41 (Mechanical) 111.6.1 (Fuel Gas of the	
(For Electrical) I'm actively licensed by to the City of New Orleans as per Article	the City or State of 2 2712.1. (This item is to be verified and ap	proved by the Division Chief.)	
	-		
NOTE: (For First, Second, and Third Cla			
	attach expired certificate with two curre	nt passport sized photographs.	
NOTE: Class E License is valid for a 5-ve	ear period. After the 5 years, you must tak	ce the Class D. Journeyman examination	

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	Initial License Type Fees			(Delinquent Fee Per Month, effective day after your birthday)
Mechanical	Class A A /C 9 Defrice vertice	O Active	\$110.00	\$10.00
	Class A A/C & Refrigeration (\$110 fee to make active, if inactive)	O Inactive (letter required)	\$25.00	\$10.00
	Class A Master Castitles	O Active	\$110.00	\$10.00
	Class A Master Gasfitter (\$110 fee to make active, if inactive)	O Inactive (letter required)	\$25.00	\$10.00
	Class B - Journeyman Mechanic	O Active	\$55.00	\$5.00
	Class B - Journeyman Gasfitter	O Active	\$55.00	\$10.00
	Class A Electrical Contractor (\$125 fee to make active, if inactive)	O Active	\$125.00	\$10.00
Electrical		<ul><li>Inactive (letter required)</li></ul>	\$30.00	\$10.00
	Class C Maintenance Electrician	O Active	\$60.00	\$5.00
	Class D Journeyman Electrician	O Active	\$60.00	\$5.00
	Class E Electrician Trainee	O Active	\$30.00	\$5.00
		O Active	\$55.00	
	First Class Operating Engineer's Certificate	O Inactive	\$25.00	
Engineer		O Duplicate	\$55.00	
	Second Class Operating Engineer's Certificate	O Active	\$40.00	
		O Duplicate	\$40.00	
	Third Class Operating Engineer's Certificate	O Active	\$35.00	
	3 3 22 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	O Duplicate	\$35.00	
	   Hoisting and Portable Engineer's Certificate	OActive	\$25.00	
		O Delinquent	\$5.00	

#### **ACKNOWLEDGMENTS**

As a condition of being granted a license from the Department of Safety and Permits, I hereby certify that all of the above questions have been answered to the best of my knowledge and are true and correct and I fully understand that any misstatement will cause my license if granted to become null and void. I hereby agree to comply with all Administrative Code Provisions and Department Rules and Regulations. I will keep the Division advised of any employment change. I also declare that I will observe all code regulations as they apply to my license. A person who give or offers a bribe to any employee of the City of New Orleans or any employee who takes or solicits a bribe, is guilty of a felony punishable by imprisonment a fine, or both.

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Applicant Name (print)	_	
Applicant Signature	Date	