



Date _____
Tracking Number _____

## BUILDING PERMIT APPLICATION

## MASTER APPLICATION

Property Address: \_\_\_\_\_ Apt./Ste. Number: \_\_\_\_\_

Type of Building:	Residential (Single Family)	Residential (Two Family)	Residential (Half of Party Wall Double)	Residential (Accessory Use)
	Commercial (Multi-Family)	Commercial (Business Use)	Commercial (Mixed Use)	Commercial (Accessory Use)

### APPLICANT INFORMATION

Applicant Identity:  Owner  Lessee  Contractor  Architect  Engineer  
Mark all that apply

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### SCOPE OF WORK/PROPOSAL

Description of proposed work (Please include thorough details or provide attachments.)

Will the exterior of the building be altered in any way?	Yes	No	Will a driveway be installed?	Yes	No
Was this structure built before 1978? <b>If yes, Supp G "Lead Based Paint Removal Form" is required.</b>	Yes	No	Will any portion of the sidewalk be repaired? <b>If yes, Supp L "Sidewalk Repair Form" is required.</b>	Yes	No
Is the impervious surface area on the site where work will be performed > 5,000 sq ft?	Yes	No			
Is the total area of the site where you will be working > 1 acre?	Yes	No	Will a dumpster be placed in the street? <b>If yes, Supp J "Dumpster/Construction Zone Form" is required.</b>	Yes	No
Will this project have a total square footage of more the 40,000sf?	Yes	No			
Will any electrical work be done under this scope of work?	Yes	No			
Will any A/C or gas line work be done under this scope of work?	Yes	No			
Will signage be affected (altered, added, changed)? <b>If yes, Supplement H "Sign Permit Application" is required.</b>	Yes	No			
Is this application for a Federal Housing Unit?	Yes	No			

Estimate cost/value of proposed work \$ \_\_\_\_\_ *\*Attach quote, contract, or other documentation of estimate.*

Area of existing structure \_\_\_\_\_ ft<sup>2</sup> Area affected \_\_\_\_\_ ft<sup>2</sup> New Area added \_\_\_\_\_ ft<sup>2</sup> Number of Floors \_\_\_\_\_

Foundation Type: Slab Pier Sprinklers: Yes No Building Condition: Good Average N/A

Existing Use \_\_\_\_\_ Proposed Use \_\_\_\_\_

### BUILDING INFORMATION

ICC Construction Type:	Number of Existing Meters	Number of New Meters
Not Applicable		
Site Built		
Modular		
Manufactured		
Electrical Meters		
Gas Meters		



Date _____
Tracking Number _____

## BUILDING PERMIT APPLICATION

## MASTER APPLICATION

### RESIDENTIAL BUILDING INFORMATION (Single Family and Two Family) NOT APPLICABLE

Dwelling Area \_\_\_\_\_ ft<sup>2</sup> Garage Area \_\_\_\_\_ ft<sup>2</sup> Number of Bedrooms \_\_\_\_\_ Number of Bathrooms \_\_\_\_\_ Central A/C and Heat? Yes No

### MULTIFAMILY AND COMMERCIAL BUILDING INFORMATION NOT APPLICABLE

Total Number of Residential Units \_\_\_\_\_ Efficiency Units \_\_\_\_\_ 1 Bedroom \_\_\_\_\_ 2 Bedroom \_\_\_\_\_ 3+ Bedrooms \_\_\_\_\_

Number of Elevators \_\_\_\_\_ Number of A/C Units \_\_\_\_\_ Number of Boilers \_\_\_\_\_ Number of Escalators \_\_\_\_\_

### OWNER INFORMATION SAME AS APPLICANT

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### CONTRACTOR INFORMATION SAME AS APPLICANT

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ State Lic. # \_\_\_\_\_ Exp. \_\_\_\_\_

### ARCHITECT INFORMATION SAME AS APPLICANT

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ License Number \_\_\_\_\_

### ENGINEER INFORMATION SAME AS APPLICANT

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ License Number \_\_\_\_\_

### FEES

- Permit Fee: \$60 + (\$5 per \$1000 of work to be performed)
- Plan review Fee: (\$1 per \$1000 of work to be performed)
- VCC/HDLC Surcharge: (50% of total fee, calculated using the above)

### ACKNOWLEDGMENTS

I certify that the above information is true and correct to the best of my knowledge. I understand that the City of New Orleans is authorized to suspend or revoke a permit or license issued under the provisions of its Municipal Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the City of New Orleans Municipal Code, the Comprehensive Zoning Ordinance, the International Construction Code or International Fire Code as adopted by the City of New Orleans. Fines and penalties for misrepresentation of material facts will be assessed in accordance with City of New Orleans ordinances and State of Louisiana Revised Statutes. I understand that any change in the scope or cost of the work must be reported to the Department of Safety and Permits and additional permits may be required.

I certify that I have the authority of the current property owner(s) to apply for the work proposed.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_