



CITY OF NEW ORLEANS
DEPARTMENT OF SAFETY & PERMITS
Neighborhood Conservation District Committee

Date: _____ **Tracking Number:** _____

Applicant's Name (Please Print): _____

Permit Address: _____ **Suite/Unit:** _____

Owner Name: _____

Owner Address: _____ **City:** _____ **State:** _____ **ZIP:** _____

Owner Telephone No.: _____ **Secondary Telephone No.:** _____

Applicant Name (if different than owner): _____

Applicant Address: _____ **Suite/Unit:** _____

City: _____ **State:** _____ **ZIP:** _____ **Telephone Number:** _____

Applicant is: ___ **Owner,** ___ **Lessee,** ___ **Contractor,** ___ **Architect,** ___ **Other:** _____

The following items are required before an application will be scheduled for a hearing before the Neighborhood Conservation District Committee:

- Completed Demolition Request – Letter of Intent form**
- Four (4) color photographs of the structure to be demolished (front, rear, left, and right sides) labeled with the municipal address of the property and the view shown.**
- Printed copy of the Assessor's Aerial Map, with the subject property indicated.**
- Recorded Act of Sale (if the property has recently changed ownership).**
- Future plans (if available) including site plans and exterior elevations.**
- Additional Requirements:** _____

Submitted by: _____ **Date:** _____

Accepted by: _____ **Date:** _____