



Date _____
Tracking Number _____

ENTERTAINMENT APPLICATION (STAGE, REVIEWING STAND, BRACING, BANNER AND/OR CONCESSION STAND) SUPPLEMENT F

THIS APPLICATION MUST BE SUBMITTED ALONG WITH THE MASTER SPECIAL EVENT APPLICATION

TEMPORARY BANNER/DISPLAY INFORMATION

Type of Display Banner Light/Laser Projection Searchlight
 Location Type Single Building Between 2 Buildings (crossing street) Between Public Poles Crossing Street

Display Text _____
 (if image or other logo, attach a mock-up.)

Building 1 or Single Building Address _____

Building 2 Address _____

If between Public Poles, Block Number _____ Street Name _____

Date of Display	From	To
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OTHER STRUCTURE INFORMATION (You must also submit attachments. Please see page 2 for detailed information.)

Which, if any, other structures will be erected? Reviewing Stand Gallery or Balcony Bracing Concession Stand
 (Check ALL that apply) Temporary Alcohol Stand Stage (Number of Stages:____)

Structure Location _____

Will this structure be erected on any part of a street or sidewalk? Yes No Number of footings _____

Weight of the stage: _____ Dimensions of the stage: _____L x _____W x _____H

ENTERTAINMENT INFORMATION N/A - THERE WILL NO ENTERTAINMENT AT THIS EVENT

Please describe the type(s) of entertainment being provided:

Potential Noise Sources (other than crowd) CHECK ALL THAT APPLY: Where will entertainment take place?
 Live performance(s)? DJ and/or Recorded Music? Outdoors Indoors Both
 PA System? Sound Amplification (speakers)?
 Other: _____ What is the average expected sound level? _____
 _____ What is the maximum expected sound level? _____

If your event takes place during the week, a falls in the hours of 12:00am - 7:00am, you'll need approval from the location's designated City Council person and the City Health Department.

Event Entertainment Hours Day 1	From				To			
	Date	Time	AM	PM	Date	Time	AM	PM
Event Entertainment Hours Day 2	From				To			
	Date	Time	AM	PM	Date	Time	AM	PM
Event Entertainment Hours Day 3	From				To			
	Date	Time	AM	PM	Date	Time	AM	PM
Event Entertainment Hours Day 4	From				To			
	Date	Time	AM	PM	Date	Time	AM	PM



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REQUIRED ATTACHMENTS

Plot Plan (REQUIRED FOR ALL)

A plot plan showing the boundaries of the property, the location and dimensions of the banner/projection, searchlight, reviewing stand, concession stand or bracing on the property, including the location and distance to the nearest fire hydrant.

Property Owner Authorization (REQUIRED FOR ALL)

A letter from the property owner(s) authorizing use of the property (if applicant is not property owner). If property is owned by a company, the letter must be provided on company letterhead. When a banner is strung between 2 buildings, authorization from both property owners is required. When projection equipment is used and the equipment location differs from the projection surface location, authorization from both property owners is required. If the Property Owner is the City of New Orleans, as in the case of sidewalks and streets, the appropriate City department will review this application.

IF APPLICABLE:

ADDITIONAL ATTACHMENTS FOR REVIEWING STAND OR BRACING ONLY

A letter with a live seal from a Louisiana Registered Architect or Civil Engineer stating:

- The structure is capable of withstanding a minimum of 100 psf live load.
- The structure provides 42" guardrails for public safety.
- Stairs will have risers not more than 7" high and not less than 4", with treads not less than 11" wide, with handrails not less than 34" high nor greater than 38" high.
- Handicapped ramps, where provided, shall have a slope of 1:12, in accordance with ANSI A.117.1.
- The width of landings shall not be less than the width of the stairways/ramps they serve.

ADDITIONAL REQUIREMENTS FOR CONCESSION STAND

- The stand must be on parade route or on private property and situated as to not interfere with pedestrian movement on the sidewalk. The plot plan must show a minimum setback of six (6) feet from the property lines.
- **Concession stand operators must also submit the Supplement A Application.**

ACKNOWLEDGMENTS

I certify that the above information is true and correct to the best of my knowledge. I understand that the City of New Orleans is authorized to suspend or revoke a permit or license issued under the provisions of its Municipal Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the City of New Orleans Municipal Code, the Comprehensive Zoning Ordinance, the International Construction Code or International Fire Code as adopted by the City of New Orleans. Fines and penalties for misrepresentation of material facts will be assessed in accordance with City of New Orleans ordinances and State of Louisiana Revised Statutes.

Applicant Signature _____ Date _____