



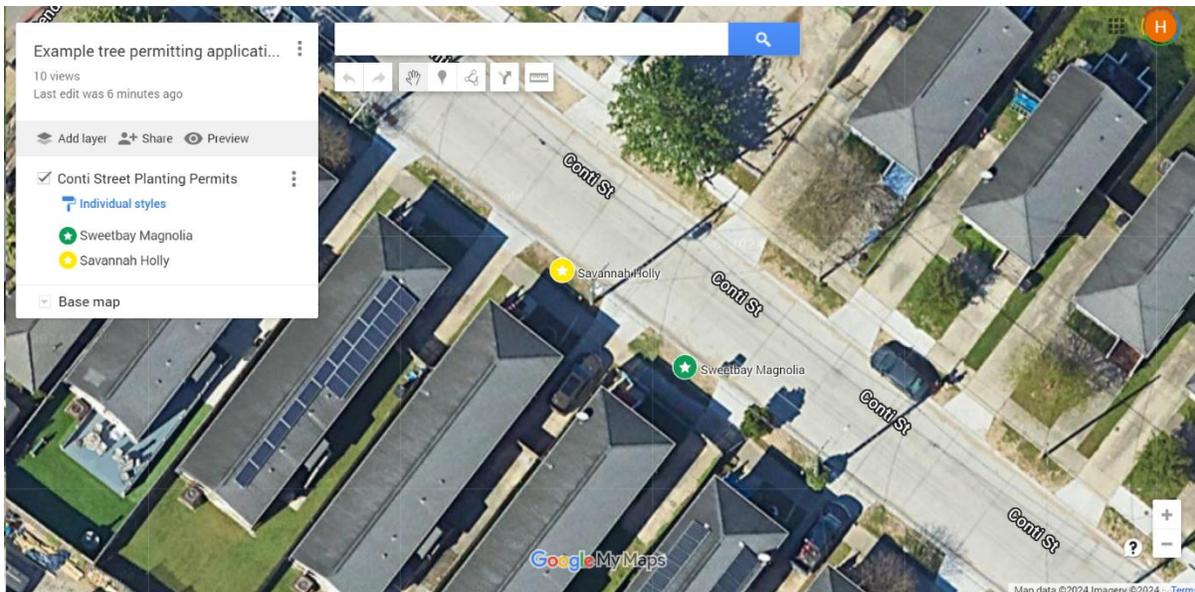
Tree Planting Permit Requirement Update

The Department of Parks & Parkway (PKW) announced that hand drawn sketches will not be accepted for large scale tree planting projects at the [Tree Planting Partner Biannual Meeting](#) on January 26, 2024. PKW will require aerial imagery for multi-property tree planting permits during the 2024 planting season and beyond. Aerial imagery ensures more accurate and legible documentation required by PKW and other city and state agencies, as well as public record keeping. Accurately dimensioned detailed sketches will continue to be accepted for single property tree planting permit applications.

Below are some examples of acceptable aerial imagery:

- A. Google [My Maps](#) **(Preferred Method)**
 1. [Create a map](#) of the proposed planting locations. The map should include symbology for each species. Ensure that all required setback and other standards are followed per the [Neutral Ground and Public Greenspace Planting Guide](#).
 2. Submit a link to the map along with the permit request, example: [example tree permitting application in Google My Maps](#)

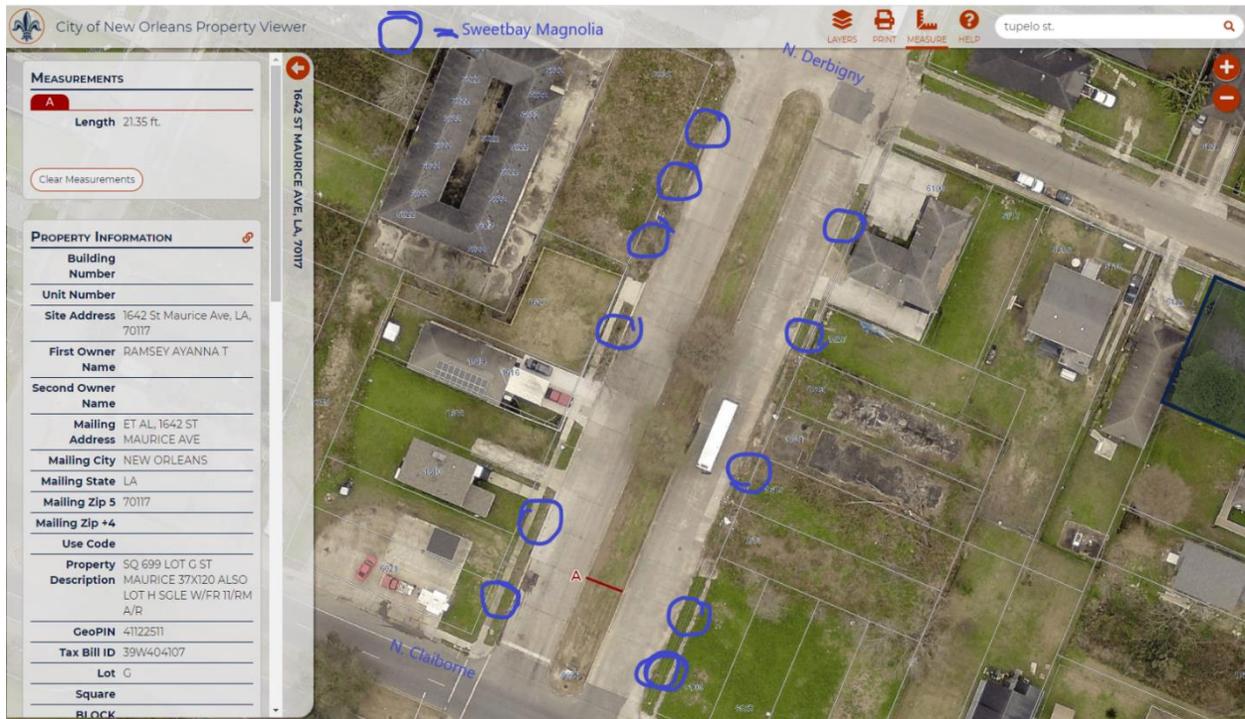
Below is an image of the Google My Maps:



B. [City of New Orleans Property Viewer](#)

1. Using the [Snipping Tool](#), take a screenshot of the lot, block, etc. The imagery should include a graphic scale or a labeled measurement/dimension that can be scaled and should clearly depict site features.
2. In a program such as Snipping Tool, Paint 3D, or similar, draw the existing tree locations, including species. Ensure that all required setback and other standards are followed per the [Neutral Ground and Public Greenspace Planting Guide](#). An alternative method would be to hand draw the trees onto printed aerial photographs.
3. Submit the image along with the permit request.

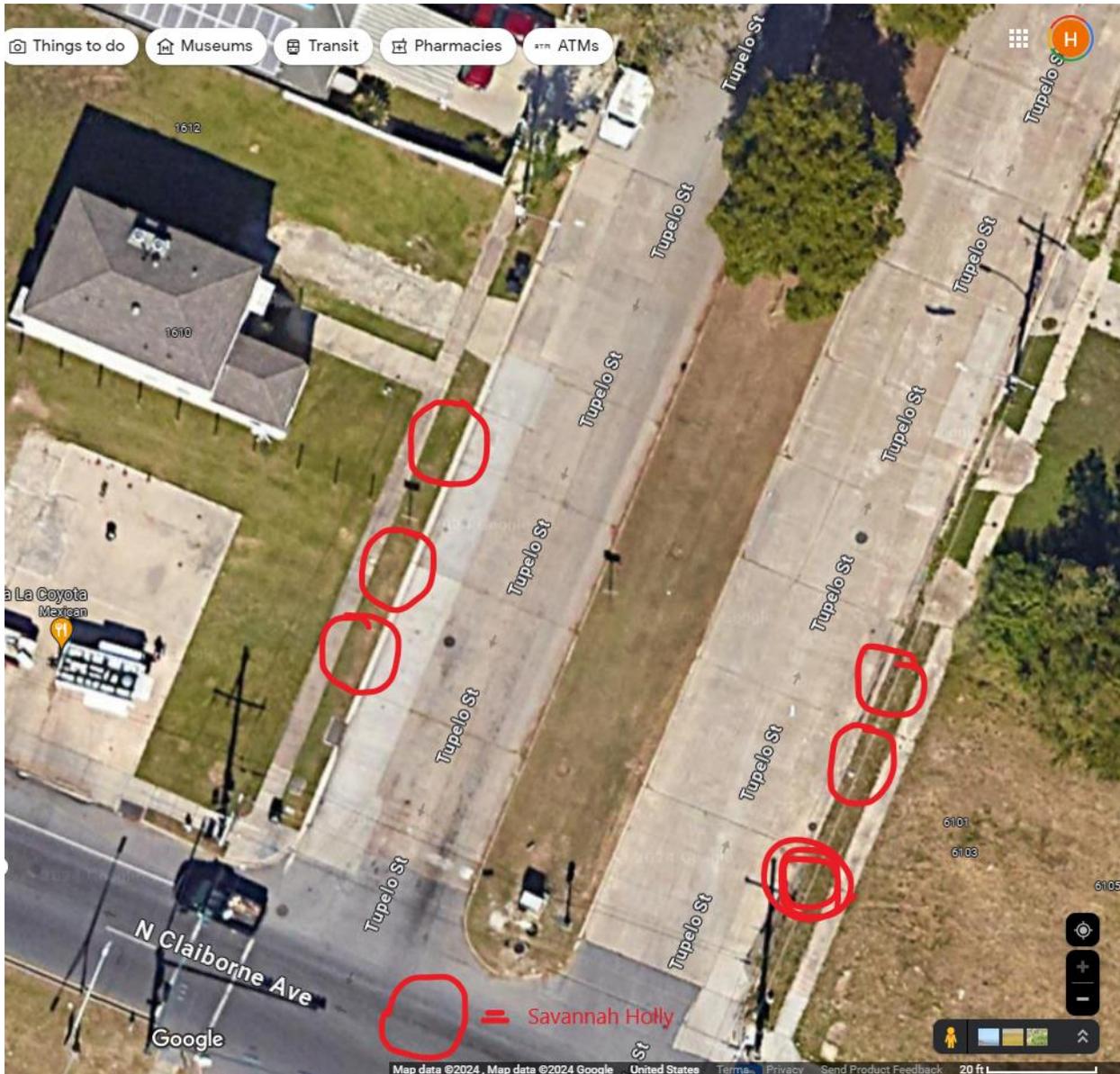
Below is an example of acceptable imagery obtained from Property Viewer:



C. [Google Maps](#)

1. Using the [Snipping Tool](#), take a screenshot of the lot, block, etc. The imagery should include a graphic scale or a labeled measurement/dimension that can be scaled and should clearly depict site features.
2. In a program such as Snipping Tool, Paint 3D, or similar, draw the existing tree locations, including species. Ensure that all required setback and other standards are followed per the [Neutral Ground and Public Greenspace Planting Guide](#).
An alternative method would be to hand draw the trees onto printed aerial photographs.
3. Submit the image along with the permit request.

Below is an example of acceptable imagery obtained from Google Maps:



D. Orleans Parish Assessor's Office

1. Using the [Snipping Tool](#), take a screenshot of the lot, block, etc. The imagery should include a graphic scale or a labeled measurement/dimension that can be scaled and should clearly depict site features.
2. In a program such as Snipping Tool, Paint 3D, or similar, draw the existing tree locations, including species. Ensure that all required setback and other standards are followed per the [Neutral Ground and Public Greenspace Planting Guide](#). An alternative method would be to hand draw the trees onto printed aerial photographs.
3. Submit the image along with the permit request.

Below is an example of acceptable imagery obtained from the Orleans Parish Assessor's Office:

