

## ENTERPRISE LOGIN INSTRUCTIONS FOR ARC GIS ONLINE

1. Click the following link: [Link to ArcGIS online](#)
2. Check *This is a private computer*.
3. Enter your City of New Orleans Username (For example: *absmith*) in the *City UserID* box.
4. If “*Please choose the delivery method for your Authorization Code*” does not appear, skip to 8.
5. Verify Authorization Code will be sent to your email address and click **Submit**.
6. Check your work email for an email from *Service Desk* with the subject: *City of New Orleans One Time Passcode*.
7. Type the Passcode from that email into the web form for which you have requested access. Click **Submit**.
8. Enter your City of New Orleans Password in the *City Password* box. Click **Submit**.

Link to bookmark: <http://nolagis.maps.arcgis.com/home/index.html>

To search for authoritative data, click on the Gallery tab in the top ribbon in. All authoritative data will have a user name of *eGIS\_ADMIN*.

PLEASE NOTE: ANY DATA THAT HAS A USERNAME OTHER THAN **eGIS\_ADMIN** SHOULD NOT BE CONSIDERED AUTHORITATIVE. PLEASE USE ALL USER CONTENT DATA AS A WORKING COPY FOR COLLEBERATION. IF ANY USER DATA NEEDS TO BE PUBLIC FACING, PLEASE CONTACT THE GIS TEAM BEFORE DOING SO. THIS IS TO ENSURE IT IS IN ACCORDANCE WITH THE CITY’S OPEN DATA POLICY AND HAS A PROPER GIS WORKFLOW.

\*\*\*\*\*

Additional GIS & City Data links:

[City of New Orleans GIS](#) – Featured GIS Application such as Where y’at, Property Viewer, Notice me, etc.

[City of New Orleans Data Page](#) & [City of New Orleans Open Data Portal \(Spatial\)](#)

- Here are some quick and helpful video links showing some of the basic functionality that I went over and are worth a watch. Most are between 2 – 4 minutes:
  - [Getting started with Arc GIS Online](#)
  - [Create a map](#)
  - [Share maps with organization](#)
  - [View data with Tables and Filters](#)
  - [Change symbol styles](#)
  - [Configure Pop-ups](#)
  - [Embed a map in your website](#)

Please contact the GIS Team or submit a Service Desk request if you have any issues logging in and/or any additional questions.